

## SECTION X – ZONING INSPECTOR

- 10.01 The position of Township Zoning Inspector is hereby created. The Zoning Inspector shall be appointed by the Board of Township Trustees and shall receive such compensation as the Township Trustees shall provide. (4/13/1982; Amended 7/16/2010)
- 10.02 It is the intent of this Resolution that all questions of interpretation and enforcement shall be first presented to the Zoning Inspector and that such questions shall be presented to the Board of Zoning Appeals only on appeal from the decision of the Zoning Inspector and that recourse from the decision of the Board of Zoning Appeals shall be to the courts as provided by law. (4/13/1982)
- 10.03 The Township Zoning Inspector shall:
- A. Upon application, issue Zoning Permits in appropriate cases where there has been compliance with the provisions of this Zoning Resolution.
  - B. Issue Certificates of Zoning Compliance upon inspection and determination that the use of a structure and/or land conforms to the approved plan and use filed with the Zoning Inspector, upon which a Zoning Permit was issued.
  - C. Maintain records of all applications for Zoning Permits, Certificates of Zoning Compliance, Applications for Appeal or Variance, Applications for Zoning Amendments, Application for Site Plan Review and Design Review, and Conditional Use Permits and the action taken thereon. The Zoning Inspector shall also allow for the public inspection of all official zoning records and provide copies upon request to any person.
  - D. Conduct routine inspection of the Township to identify zoning violations, and monitor the progress of construction projects to verify on-site compliance with zoning regulations.
  - E. Upon finding that any of the provisions of this Resolution are being violated, notify in writing the person responsible for such violation, ordering the action necessary to correct such violation, and keep an accurate record of the zoning enforcement procedures conducted for the violation.
  - F. Order discontinuance or removal of illegal uses of land, buildings or structures.
  - G. Maintain in current status the Zoning District Map, which shall be kept on permanent display in the Township.
  - H. Respond to questions and accept applications for appeals or variances, applications for amendments to the Zoning Resolution and Zoning District Map, conditional use permit applications, and applications for site plan review and/or design review.
  - I. Take any other action authorized by this Resolution or designated by the Township Trustees to ensure compliance with or to prevent violation of this Resolution.
- (4/13/1982; Amended 7/16/2010)
- 10.04 The Zoning Inspector may recommend to the Township Zoning Commission and the Board of Township Trustees amendments to the Zoning Resolution or Zoning Map, whenever public necessity or good zoning practices require such changes to be made. The formal initiation of zoning amendments shall be made in conformance with the procedures outlined in Section VIII of the Zoning Resolution. (4/13/1982; Amended 7/16/2010)
- 10.05 The Zoning Inspector is authorized to make inspections of properties and structures at any reasonable hour, for the purposes of enforcing this Resolution. Prior to entry to any property or structure, the Zoning Inspector shall attempt to obtain the permission of the owner/occupant, or designated agent, to inspect. If such permission is denied or cannot be obtained, the Zoning Inspector shall request the assistance of the County Prosecutor or Township Legal Advisor to secure a valid search warrant or other legal means prior to entry. (6/59; Amended 7/16/2010)