

CONCORD TOWNSHIP FIRE DEPARTMENT

11600 Concord Hambden Road
Concord Township, Ohio 44077
(440) 354-7504
Fax (440) 354-7507

The following information describes the hiring process for the Concord Township Fire Department.

Copies of the following, along with a complete application, including your signature, are required for your application to be processed:

1. Ohio Driver's License
Concord Township Firefighter's **MUST** maintain the minimum level of auto insurance required by the State of Ohio, and must be insurable by Concord Township's insurance company.
2. State of Ohio, Department of Public Safety Certificate:
EMT, Advanced EMT, or Paramedic (include a copy of your ACLS card)
3. State of Ohio, Department of Public Safety Certificate:
Firefighter Level II (240 Firefighting Class)
4. CPR Card
5. Haz-Mat Awareness: Certificate of Course Completion
6. Haz-Mat Operations: Certificate of Course Completion
7. Certificate of Completion of Firefighters Physical Agility Testing from Cuyahoga Community College
 - Contact Cuyahoga Community College at (216) 987-5063 for dates, times, and cost
 - Certification time **MUST** be four and ½ minutes (4.5) minutes or less

Items 1 - 7 must be valid at time of application AND maintained while employed with the Concord Township Fire Department.

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Steps in Hiring Process

1. Application submitted along with ALL required information
2. Assessment test at Concord Fire Department as arranged
3. Interviews with Fire Department officers
4. If an employment offer is extended, it will be *conditional* pending the successful completion of the following:
 - A criminal background check including Fingerprinting.
 - A thorough check of references, past and present employers.
 - A physical examination, including stress test, will be performed at a location selected by the Concord Township Fire Department
5. Employment will be confirmed or denied based on outcome of #4.
6. Start date will be determined.

If you have any questions, please contact:

Executive Captain Kloski at (440) 354-7504 or

Chief Mike Warner at (440) 354-7503

EMPLOYMENT HISTORY

Please list all employers for the past five (5) years, beginning with your current employer.
 May we contact your current employer(s)? Yes No

Company Name-	Position	Dates of Employment	
Address	Supervisor:	From	To
	Responsibilities:		
Telephone: ()			
Company Name	Position	Dates of Employment	
Address	Supervisor:	From	To
	Responsibilities		
Telephone: ()	Reason for Leaving		
Company Name	Position	Dates of Employment	
Address	Supervisor:	From	To
	Responsibilities		
Telephone: ()	Reason for Leaving		
Company Name	Position	Dates of Employment	
Address	Supervisor:	From	To
	Responsibilities:		
Telephone: ()	Reason for Leaving:		
Company Name	Position	Dates of Employment	
Address	Supervisor:	From	To
	Responsibilities:		
Telephone: ()	Reason for Leaving:		

Have you ever been discharged or asked to resign from any employment? Yes No
 If yes, please state the circumstances:

Have you ever been convicted of a felony? Yes No
 If yes, please state the circumstances:

REFERENCES

Please list three (3) individuals, other than relatives, whom we may contact for a professional recommendation:

Name _____ Relationship to you: _____
Address: _____ City _____ State _____ Zip _____
Phone: _____ Years Known: _____

Name _____ Relationship to you: _____
Address: _____ City _____ State _____ Zip _____
Phone: _____ Years Known: _____

Name _____ Relationship to you: _____
Address: _____ City _____ State _____ Zip _____
Phone: _____ Years Known: _____

CERTIFICATION OF APPLICANT

I hereby certify that all information furnished in this application is true to the best of my knowledge and any misstatement of fact contained in this application may be sufficient cause for rejection of employment or termination.

I authorize any employer, branch of the armed forces, personal reference, school, department, agency, or organization as listed in this application to release any needed information to Concord Township.

I understand that Concord Township Fire Department considers all applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital status, veteran status, sexual orientation, or any other legally protected status.

I recognize that, should I be hired, my employment is "at-will". I will be free to resign my employment for any reason at any time, just as the Concord Township Fire Department will be free to terminate my employment for any reason at any time.

Date

Signature of Applicant

FOR OFFICE USE ONLY:

DATE RECEIVED

APPLICATION RECEIVED BY
(CONCORD FIRE DEPT MEMBER)