

Concord Township Board of Trustees

May 2, 2007

The Concord Township Board of Trustees met for regular meeting on May 2, 2007, at 7:30 p.m. in the Old Stone Schoolhouse located at 7121 Ravenna Road. Chairman Christopher A. Galloway called the meeting to order and led in the Pledge of Allegiance. Trustees present were Christopher A. Galloway, Paul R. Malchesky and Caroline N. Luhta.

PRESENTATION – Linda Legg

Mrs. Legg gave a presentation on the Old Stone School and history of Concord Township.

Mr. Nettis pointed out that the furnishings were constructed by former Fire Chief Dick Terriaco from the wood removed from the original beams in the Schoolhouse.

PRESENTATION – Connie Luhta

Mrs. Luhta presented to Chairman Mr. Galloway plaques listing the Township Officials from 1950-1999 and 2000 to present. The Township Staff is gathering the information from the prior Officials and plaques will be made.

Former Trustee Mr. Leo Scully thanked the Township for preparing the plaques.

APPROVAL OF MINUTES:

Minutes of March 21, 2007 Trustees' Regular Meeting was tabled.  
Minutes of March 28, 2007 Trustees' Special Meeting was tabled.  
Minutes of April 4, 2007 Trustees' Regular Meeting was tabled.  
Minutes of April 18, 2007 Trustees' Regular Meeting was tabled.

CORRESPONDENCE – FISCAL OFFICER:

1. Agenda for Lake County Planning Commission 4-24-07 meeting.
2. Copy of letter to CT Consultants, Inc. from Lake County Stormwater Management Dept. re: New Lake Hospital in Concord.
3. Invitation to 11<sup>th</sup> Annual Leadership Academy Society Banquet from Cleveland State University.
4. Copy of letter to John Turk from Lake County Stormwater Management Dept. re: Upper Goddard School SWP3 Approval.
5. Letter from Aqua Ohio, Inc. re: water service update.
6. Letter from resident on Girdled Rd. re: 1-acre lot zoning.
7. Letter from ODNR re: Brightwood Lake Dam.
8. Job posting for Account Clerk in the fiscal department for the Lake County Commissioners.
9. Invitation to Budweiser Clydesdale Hitch Lake Parks Foundation fundraiser.
10. Copy of letter to Erie Affiliates, Inc. from Lake County Planning Commission re: Commons of Concord, final plat & improvement plans.
11. Resolution from Lake County Commissioners authorizing Pledge Release 4 for Summerwood Subdivision-Phase 2.
12. Letter from Mentor Chamber of Commerce re: television advertising.
13. Letter from Ohio Public Works Commission re: grant for Viewmount Drive Replacement Project.
14. Letter from resident on Preserve Trail requesting businesses for empty stores in Grist Mill.
15. Invitation to luncheon discussion re: poverty & hunger in Lake County.

CORRESPONDENCE – TRUSTEES:

All three Trustees received e-mails from residents disappointed about the end of curbside recycling.

Mrs. Luhta:

- Complaint from a resident about dumping. – Being looked into.
- Call from a resident re: a turning lane.

Mr. Malchesky: Two calls on a drainage issue.

Mr. Galloway discussed the dumping concern.

DEPARTMENT REPORT:

A. CEMETERY REPORT – Peggy Cusick, Cemetery Sexton

Please join us on Memorial Day, Monday, May 28, at noon at the Cemetery on Route 608, for a brief Memorial Day ceremony.

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A summary of the Cemetery finances:

In 2001, we set aside \$100,000 to develop the new section of the Cemetery. We have spent \$78,500 of these funds to develop the land, extend the drive, purchase the columbarium, landscape, and enhance the Veteran's area of the cemetery. We now know it as the 2004 Section, which is developed for 270 full burials plus up to 400 cremations. Much of the work was done by the Concord Township Service Department, saving tens of thousands of dollars.

The flowers along the fence are planted and maintained by the Concord Garden Study Club. (We appreciate their time.)

We sell graves only to Concord Township residents for their immediate family members.

During 2006, we collected \$18,000 from the sales of graves and cemetery services. Our expenses, including payroll, totaled \$16,600. In 2007, we have collected \$7,200 and spent \$3,800.

We have a Cemetery Trust Fund for the perpetual care of the cemetery. The Cemetery Trust Fund began with gifts from years ago, but we now add to it regularly by investing \$100 to the Trust Fund from the sale of each grave. The Cemetery Trust now has a balance of \$20,500.

Questions about the Cemetery can be directed to my office, 354-7510 ext 103, Monday – Thursday, 10 – 3.

B. ADMINISTRATION DEPT. – Jack Nettis, Jr., Administrator, reported there is a change in recycling, as of May 1<sup>st</sup>, to two drop-off sites.

C. FIRE DEPT. – Chief Warner

1) **Activities Report for April, 2007** – 591 runs for 2007; 158 runs for April; 4 structure fires, 7 MVA, 11 agency assist, 18 fire alarms, 12 basic rescues, 60 advance/paramedic, 12 public assists.

2) **Animal Oxygen Masks Donation** – A big thank you to Concord residents Kathy Dowd & Fran Wilson who each donated Animal Oxygen Masks to the fire department. These oxygen masks are especially designed to fit over the snout of animals & will allow the Fire Dept. to assist animals on a fire scene.

3) **Fire Prevention Kids Page** – Follow the links from the Concord Township website ([www.concordtwp.com](http://www.concordtwp.com)) to the Fire Dept./Fire Prevention pages. Here you will find a link – “Kids Page” – which will take you directly to the U.S. Fire Administration Kids Page – full of fire education, fun & games to teach children about fire safety and fire prevention.

4) **3<sup>rd</sup> Annual Safety Day** – Saturday, June 23<sup>rd</sup> at Fire Station #1. Safety Day includes a bike rodeo, station tours, fire education information, basic adult extinguisher training, & car seat checks. Pre-ordered bike helmets will be available for pick up & the Lake County Sheriff's Dept. & Lake Metro Parks will also have displays.

5) **New Ambulance** – Has arrived & should be in service in a couple weeks. You may see the new ambulance driving around town, this is so our personnel will be well trained.

6) **I-90 Update**

7) **House Burn** – Went well, many hours of training.

8) **Harrisburg Fire Show Purchase Orders** – Mr. Malchesky moved to approve each of the following for the Harrisburg Fire Expo:

1) Fire Dept. Operating Supplies	210-2007	\$ 5,000.00
2) Fire Dept. Hose	211-2007	\$ 5,000.00
3) Fire Dept. Hose Misc.	212-2007	\$ 5,000.00
4) Fire Dept. Equipment	213-2007	\$ 5,000.00
5) Fire Dept. Misc.	214-2007	\$ 5,000.00

Mrs. Luhta seconded. Vote: 3 ayes.

**SAFETY TIP:**

The National Fire Protection Association has studied fires over several years & issued a report which states that 94% of fires do NOT go beyond the room of origin.

This amazing statistic is due in part to the increase use of smoke detectors, disaster planning, and the increase use of fire extinguishers. Make sure your fire extinguisher is the correct type & ready for use & easily accessible when needed. Knowing when & how to use fire extinguishers should be part of your emergency & disaster planning. The Concord Fire Dept. can provide you with assistance & training.

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- D. SERVICE DEPT. – Terry Gerson, Service Director
- 1) Working on turf repair.
  - 2) Started their 'Summer Schedule,' which is four 10-hour days. Saves money for the Township by taking advantage of the longer hours of light.
  - 3) Received informal Salt bids: \$36.09 per ton from North American Salt, \$36.90 from Morton and \$45.00 from Cargill. We estimate usage at 4,500 tons per season and will stock the salt bins in September for next season.
  - 4) Service Department is installing a pad for the recycling bin at Concord Hills Park and will improve the appearance of the area.
  - 5) Discussed the Summer Road Program.

- E. ZONING DEPT. – Bruce Bullard, Assistant Zoning Inspector  
**Activities Report for April 2007** – 33 Permits; \$3,575.00 Fees; \$2,758,850.00 Total Estimated Value. 3 Board of Zoning Appeals: 1 variance approved, 2 variances tabled.

- F. RECREATION DEPT. – Linda Legg, Recreation Director
- 1) **Old Stone Schoolhouse** - Open to visitors the 2<sup>nd</sup> & 4<sup>th</sup> Wednesday from 4-7 p.m.
  - 2) **Summer Grapevine** – Will be delivered to homes soon.
  - 3) **Summer Concerts** – Eight are being planned.

- G. CONCORD LAW ENFORCEMENT REPORT – Paul Malchesky read the following report called in by Captain Sparkman:

**Activities Report for April 2007** – 952 Calls: Nothing major in Concord: Sheriff's Office spent a lot of time solving the homicide in Perry Twp.; Some breaking and entry into cars, minor thefts – be sure to lock your cars! 4 domestic violence; 3 disorderly conduct.  
Traffic Citations: 31 citations, 50 warnings, 10 property damages, 2 with injuries - none major, 6 driving under suspension, 7 DUI.

AUDIENCE:

No one spoke.

OLD BUSINESS:

- A. UNION CONTRACT. Mrs. Luhta moved to approve the contract from January 1, 2007 – December 31, 2009. Mr. Malchesky seconded.

Discussion: Mrs. Luhta thanked everyone for their hard work.

Mr. Galloway commended the friendly negotiations and good contract.

Mr. Malchesky added that the contract is fair and he is in agreement.

Vote: 3 ayes.

ADDED TO AGENDA:

Mr. Malchesky moved to approve the wage increase for the Part-Time Firefighters at the same rate as the Union Contract stipulated for the Union. Mrs. Luhta seconded. Vote: 3 ayes.

NEW BUSINESS:

- A. READ ROAD PROGRAM BIDS. Mrs. Cusick read the following bids:

<u>Name</u>	<u>Bid Bond</u>	<u>Signed</u>	<u>Amount</u>
1) Ronyak Paving Inc. PO Box 567 Burton, OH 44021	yes	yes	\$488,368.00
2) Barbicas Construction Co., Inc. 2855 W. Market St., Suite 202 Fairlawn, OH 44333	yes	yes	\$530,612.25
3) Kokosing Construction Co., Inc. 13700 McCracken Rd. Cleveland, OH 44125	yes	yes	\$508,638.75
4) Burton Scot Corp. PO Box 389 Novelty, OH 44072	yes	yes	\$509,996.00

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|--|-----|-----|--------------|
| 5) Karvo Paving Company<br>PO Box 3198<br>Cuyahoga Falls, OH 44223                 | yes | yes | \$503,288.50 |
| 6) The Shelly Company<br>8920 Canyon Falls Blvd., Suite 120<br>Twinsburg, OH 44087 | yes | yes | \$496,956.00 |

- B. DECISION ON ROAD PROGRAM. Mrs. Luhta moved to award the Road Program contract to Ronyak Paving Inc. for \$488,368.00. Mr. Malchesky seconded.

Discussion: Ronyak agreed in writing to correct the problem on Winchell Road, which was part of last year's Road Program, but was subcontracted to them. They are the lowest and best bid on this contract.

Vote: 3 ayes.

- C. FIRE DEPT. PURCHASE ORDERS FOR HARRISBURG FIRE EXPO. **(See Fire Dept. Report, Item 8, page 56.)**

ADD TO AGENDA:

- D. APPROVED AT OFFICE HOURS: Mrs. Luhta moved to give Chief Warner permission to sign as the employer for county vehicles to drive. Mr. Malchesky seconded. Vote: 3 ayes.

FUTURE MEETINGS & ANNOUNCEMENTS:

Tues.	5-8	6:30 PM	OFFICERS' MEETING / Fire Station #1
Wed.	5-9	7:00 PM	CONCORD COMMUNITY DAYS MTG / Conference Rm
Tues.	5-15	1:00 PM	DEPT. HEAD STAFF MEETING / Conference Room
Wed.	5-16	6:30 PM	TRUSTEE HOURS / Conference Room
		7:00 PM	TRUSTEE PUBLIC HEARING / Town Hall
		7:30 PM	TRUSTEE MEETING / Town Hall

REMINDER: The rebroadcast of the presentation by Richard Terriaco on the history and renovation of the Old Stone School is going to play immediately following our meeting so please stay tuned to Channel 23.

Meeting adjourned.

Trustees approved and signed the following checks:

**(Complete list of vouchers are available at Town Hall for viewing)**