

Concord Township Board of Trustees

April 4, 2007

The Concord Township Board of Trustees met for regular meeting April 4, 2007, at 7:30 p.m. in the Township Hall located at 7229 Ravenna Road. Chairman Christopher A. Galloway called the meeting to order and led in the Pledge of Allegiance. Trustees present were Christopher A. Galloway, Caroline N. Luhta, and Paul R. Malchesky.

APPROVAL OF MINUTES:

Minutes of March 7, 2007 Trustees' Regular Meeting were approved as written

Minutes of March 21, 2007 Trustees' Regular Meeting – Tabled

Minutes of March 28, 2007 Trustees' Special Meeting – Tabled

CORRESPONDENCE – FISCAL OFFICER:

1. Invitation to NEO Snow & Ice Technologies Workshop & Expo.
2. Invitation to fund raiser dinner from Lifeline for the Empowerment & Development of Consumers, Inc.
3. Two Resolutions from Lake County Commissioners re: 1) approving plans, specifications & estimates of cost for Mountaintop Estates Subdivision; 2) approving the final dedication plat for Summerwood Subdivision-Phase 2.
4. Letter from Auburn Career Center requesting vote for bond issue.
5. Letter from Time Warner Cable re: Ohio News Network channel move to digital basic lineup.
6. Letter from Don Helwick IV, re: EMS service.
7. Invitation to TLCI Workshops from NOACA.
8. Letter from OSU Extension of Lake County re: 2007 Clean & Green Lake County.
9. April Newsletter of the Ohio Township Association.
10. Copy of letter to Concord Zoning Inspector from Lake County Planning Commission re: Revisions of Sections V, VI, XI, XIII, XIV, XXVII, XXIII, XXV, XXIX, XXXIV, and XXXV and the creation of sections XXII, XXXVI, and XXXVIII.
11. Invitation to Painesville Area Chamber of Commerce Annual Golf Outing.
12. Letter from Lake County Department of Job & Family Services re: Foster Care & Adoption Informational Open House.
13. Invitation to Council on Aging Annual Luncheon.
14. Letter from Perry Township Trustees re: Time Warner Cable latest change in channel lineup.
15. Resolution approving plans, specifications & estimates of cost for Crestview Subdivision from Lake County Commissioners.
16. 2006 Annual Report from Lake County Planning Commission.
17. Note from resident, Rich Miller, re: recycling.
18. Letter from Normandy Development re: 12 acre site on Auburn Road.

CORRESPONDENCE – TRUSTEES:

Mr. Galloway:

- E-mail re: highway noise.
- E-mail re: stop sign issue.

Mr. Malchesky:

- Phone calls re: Auburn –Crile Roads

DEPARTMENT REPORTS:

- A. TREASURER'S REPORT – Amy Dawson, Assistant Fiscal Officer
As of March 31st, we were 25% of the way through the calendar year 2007.

The Treasury Balance for the 17 Funds within the Township Treasury was \$5.3 million before posting the 1st Half Real Estate Taxes received in early April. The Treasury Balance includes \$2.23 million in funds set aside for specific projects and the Reserve Accounts.

Year-to-date expenditures were 23% of the amount appropriated for 2007, so we are within budget.

Peggy Cusick is returning tonight from the Local Government Officials' Conference – 2 days of training. She planned to attend 10 sessions, including: IRS, Auditor of State and Records.

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- B. ADMINISTRATION DEPT. – Jack Nettis, Jr., Administrator, gave a power point presentation on recycling bids received. Summary is as follows:

Drop Off: Waste Management \$157/pull 20 yd enclosed + 10% fuel
World Resources \$147/pull

Usage: \$71,843.20 Waste Management
\$61,152.00 World Resources

Curbside: Waste Management \$361,000
World Resources \$230,000

\$73,400 Subsidy: 287 K+ and 157 K+

(See Power Point Presentation attachment available at Town Hall)

- C. FIRE DEPT. – Chief Warner

- 1) **Activities Report for March** – 438 Runs for 2007 to date; 139 Runs for March
7 Structure Fires, 9 MVA, 11 Agency Assists, 14 Basic Rescues, 50 Advance/Paramedic, 9 Public Assists
- 2) **Termination** – PTFK Kevin Carroll, effective 4-1-07. (See Agenda Item E, New Business.)
- 3) **New Ambulance** – Anticipate delivery for 4-15-07.
- 4) **New Car Purchase** – To fall under State Bid must order before 4-22-07. (See Agenda Item D, New Business.)
- 5) **Washington DC Trip** – Attended Congressional Fire Service Institute.

SAFETY TIP:

April brings Spring. With Spring comes the clean-up of our yards and work around the house begins. Concord Fire Dept. would like to remind everyone to beware of children when working with any power tools. Proper safety equipment such as safety glasses, gloves, and ear protection should be used while working with any power tools.

April is also the start of severe weather. You may receive weather alerts sent to your cell phone or e-mail. This feature can be activated by calling your cell phone company or their website, or local news, or weather stations.

Concord Fire Dept. would like to encourage residents to view our website at www.concordtwp.com Updated safety information is also provided on the Concord Channel 23.

- D. SERVICE DEPT. – Terry Gerson, Service Director

- 1) Colburn Road pavement repair and culvert installation.
- 2) 2007 Road Program.
- 3) Temporary widening on Cascade Road washout to save 2-way traffic.
- 4) Viewmount Drive will soon have a design contract for Trustees to approve.
- 5) Raised issue of Summer part time help. Will discuss further.
- 6) Spoke of purchase of 2 new trucks and a trailer that will be ordered.
- 7) FYI: Crews will come in at 3:00am to salt roads due to weather inclement.

- E. ZONING DEPT. – Bruce Bullard, Assistant Zoning Inspector

Activities Report for March – 39 Permits; Total Fees: \$6,390.16; Estimated Value: \$19,328,750.00
2 Board of Zoning Appeals: 2 variances, both approved.

- F. RECREATION REPORT – Linda Legg, Recreation Director

- 1) **Easter Egg Hunt** – Thank you to The Stewart Team of Realty One for sponsoring the Egg Hunt on Saturday. About 75 families attended and had a great time.
- 2) **Easter Egg Roll** – On April 9th at the Old Stone School House kids can participate in a

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White House type Easter Egg Roll. This starts at 3 PM. If it is too cold to be outside, we have indoor activities planned so don't stay away based on the weather. To sign up, just call the Center.

- 3) **Senior Group** – On April 18th Geauga County Sheriff Dan McClelland is meeting with our Senior Group. Midge will be with him. Together they are going to demonstrate how valuable she is to the department and how she does her job.
 - 4) **Tennis Camp** – We have gotten calls asking if we were going to hold Tennis Camp this year. The answer is yes. Amanda will be back as the instructor. Please call the Center if you are interested when camp will be held. This information will also be in the Summer Newsletter that will be out in May.
 - 5) **Softball, Baseball & Soccer** – All contact information is at the Center.
- G. CONCORD LAW ENFORCEMENT REPORT – Captain Sparkman, LCSO
- 1) **Activities Report for March** - Calls for Service made up of: 61 citations, 88 warnings, 6 driving under suspension, 2 O.V.I., 6 injury accidents, 17 property damage accidents, 1 arrest (misuse of credit cards), 1 arrest (reckless operation), 3 private property accidents, and 755 other petty crimes.
 - 2) Violations will be enforced in the Water Oaks & Country Scene areas.
 - 3) New construction thefts have occurred in Ravenna, Girdled, and Hermitage areas. Please report sighting of a blue van to the Sheriffs Office in new construction areas.
 - 4) Update on I-90 Construction.

AUDIENCE:

No one spoke.

OLD BUSINESS:

No old business.

NEW BUSINESS:

- A. RECYCLING CONTRACT DECISION. Trustees shared individual thoughts on recycling. Would like time to hear from residents before final decision at April 18th meeting. TABLED.
- B. RESOLUTION 2007-07 / TRANSIENT VENDORS. TABLED.
- C. ADVERTISE FOR ROAD PROGRAM BIDS. Mr. Malchesky moved to advertise for bid for the 2007 Road Program. Mrs. Luhta seconded. Vote: 3 ayes.
- D. FIRE DEPT. PURCHASE: 2007 DODGE DURANGO AT STATE BID FOR \$20,959 (\$12,000 Savings).

Mrs. Luhta moved to approve purchase of 2007 Dodge Durango at State Bid for \$20,959.00 for the Fire Department. Mr. Malchesky seconded. Vote: 3 ayes.
- E. FIRE DEPT. TERMINATIONS: PART-TIME FIREFIGHTER KEVIN CARROLL, EFFECTIVE 4-1-07.

Mr. Malchesky moved to approve the termination of Part-time Firefighter Kevin Carroll, effective 4-1-07. Mrs. Luhta seconded. Vote: 3 ayes.
- F. ITEMS PASSED AT STAFF MEETING 4-3-07:
 - 1) **Zoning Workshop Registrations** – Mr. Malchesky moved to approve payment for Zoning Workshop Registration Fee of \$40/each for Zoning Boards & Staff, 6-1-07 at Geneva State Park. Mrs. Luhta seconded. Vote: 3 ayes.
 - 2) **Service Dept. Dump Truck Purchases** – Mr. Malchesky moved to approve purchase of two (2) new F-350 Dump Trucks for the Service Department at no more than \$40,000 on State Bid (\$7,000 Savings on each). Mrs. Luhta seconded. Vote: 3 ayes.

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- 3) **Service Dept. Trailer Purchase** – Mr. Malchesky moved to approve purchase of new 24-ft. Trailer for the Service Department at no more than \$7,400. Mrs. Luhta seconded. Vote: 3 ayes.

Mr. Nettis told the community about the magnetic car logos.

G. FUTURE MEETINGS & ANNOUNCEMENTS:

Tues.	4-10	6:30 PM	OFFICERS' MEETING / Fire Station #1
Wed.	4-11	7:00 PM	CONCORD COMMUNITY DAYS MEETING / Conference Room
		7:30 PM	BOARD OF ZONING APPEALS / Town Hall
Tues.	4-17	1:00 PM	DEPT. HEAD STAFF MEETING / Conference Room
Wed.	4-18	6:30 PM	TRUSTEE HOURS / Conference Room
		7:30 PM	TRUSTEE MEETING / Town Hall

Meeting adjourned at 8:35 p.m.

Trustees approved and signed the following checks:

(A complete list of vouchers are available for viewing at Town Hall)