

## Concord Township Board of Trustees

March 5, 2008

The Concord Township Board of Trustees met for regular meeting on March 5, 2008, at 7:30 p.m. in the Township Hall, located at 7229 Ravenna Road. Chairman Paul R. Malchesky called the meeting to order and led in the Pledge of Allegiance. Trustees present were Paul R. Malchesky, Caroline N. Luhta, and Christopher A. Galloway.

### **PUBLIC HEARING:**

Mr. Galloway moved to table the Public Hearing, per the Applicant's request, until April 2, 2008 at 7:00 p.m. Mrs. Luhta seconded.

Roll Call Vote: Mr. Malchesky – yes; Mrs. Luhta – yes; Mr. Galloway – yes.

**RECOGNITION:** Heroic Action by Alexandra McCullough and Andrew Robinson.

Trustees thanked Alexandra & Andrew for their heroic action of calling an adult & following the directions to help their Grandmother until help arrived.

### **APPROVAL OF MINUTES:**

February 6, 2008 regular meeting minutes approved as written.

February 12, 2008 Special meeting minutes. – TABLED.

February 20, 2008 regular meeting minutes. – TABLED.

### **CORRESPONDENCE – FISCAL OFFICER:**

1. Invitation to Open House Regional Census Center.
2. Newsletter from Lake County Development Council, Inc.
3. Agenda for Lake County Planning Commission meeting of 2-26-08.
4. Copy of letter to Lake County Commissioners from Lake County Engineer re: Mountainside Farms Subdivision Phase 2, Final Release.
5. Invitation to SERB Academy Conference.
6. Notice from Lake County General Health District re: Reminder of District Advisory Council Meeting.
7. Faxed letter from Lake County Commissioners re: Mountainside Farms Phase 2.
8. Copy of letter to W.R. Martin, Inc. re: Quail Hollow #10, preliminary plan extension.
9. Copy of letter to Quail Developers, Inc. re: Quail Hollow #11, preliminary plan extension.
10. Copy of letter to Mr. & Mrs. Thomas Riebe re: Crossroads of Summerwood Phase 1, Maintenance Period.
11. Copy of letter to Concord Zoning Inspector from Lake County Planning Commission re: text Change to sections V and XVII.
12. Letter from Dominion East Ohio re: application filed with PUCO seeking approval to implement a major pipeline replacement program.
13. Fax from Aqua Ohio re: rate request update.
14. Request for sponsorship from Riverside student.

### **CORRESPONDENCE – TRUSTEES:**

Mrs. Luhta: Attended a beam signing & luncheon for Tri-Point Medical Center. - They thanked the Trustees for inviting them to Concord Township.

Mr. Malchesky: Had a request for a Post Office and ZIP Code for Concord Township.

### **DEPARTMENT REPORTS:**

#### **A. TREASURER'S REPORT – Peggy Cusick**

Like most business operations, Payroll is Concord Township's single largest expense.

The reason it is important to focus on Payroll is that most of the time a resident calls their township is to receive service. While we spend a large amount on equipment, road materials & road salt, our largest expense is for our personnel.

Approximately 36 of our 100 employees are full time and are covered by the Township's health insurances.

Concord Township Board of Trustees

March 5, 2008

Depending on the department, an employee pays into one of three retirement accounts: most employees pay into OPERS, Full-time firefighters pay into OP&F and most of the part-time firefighters are covered under Social Security. In each of these systems, the employee pays his portion through withholding and the Township pays a matching portion. Most employees also pay into Medicare.

In 2007, the total expenditure for payroll & benefits was \$3.29 million, which represents 58% of our total expenditures for the year.

If you have questions about this or any financial information, please do not hesitate to contact me at 354-7510 ext 103.

- B. ADMINISTRATION DEPT. – Jack Nettis, Jr., Administrator, discussed a Federal Appropriations Request.
- C. FIRE DEPT. – Chief Warner
- 1) **Activities Report for February 2008** - Runs: 128; 20 MVAs, 7 Agency Assists, 10 Fire Alarms, 14 Basic Rescues, 44 Advance/Paramedics, 16 Public Assists, 3 Structure Fires.
  - 2) **Resignation** – Parttime Firefighter/Paramedic Christopher Grossman, effective 2-12-08.

Mr. Galloway moved to accept the resignation of Part-time Firefighter/Paramedic Christopher Grossman, effective 2-12-08. Mrs. Luhta seconded. Vote: 3 ayes.

**Safety Tip – March 2008**

Winter Safety Tip - Winter recreation can be fun with caution as part of your plans

When is Ice Safe? Answer: NEVER

- Obey warning signs that say “Keep Off”, there is a reason.
- Because temperatures are constantly changing, ice on a pond may be weakened and unsafe.
- If you see animals on ice; this does not mean the ice is safe to walk on!
- If you see an animal on the ice in distress or observe toys such as balls, sleds etc. on the ice which need to be removed contact the Fire Dept. NEVER GO ON THE ICE!!!
- If someone does fall through the ice, call 9-1-1 right away.

Sledding:

- Always sled sitting up with your feet forward.
- Wear bike helmet or ski helmet.
- Sled during daylight hours
- Make sure bottom hill does not go into the street or traffic.

- D. SERVICE DEPT. – Terry Gerson, Service Director
1. Discussion of ice storm on March 5<sup>th</sup>, use of limestone chips, current salt situation.
  2. Viewmount: Bat trees to be removed before April 1<sup>st</sup>, cost not to exceed \$6,000.00. (See New Business, Item E)
  3. Viewmount: Resolution of construction methods – construction to start early June.
  4. Recycling: Additional Friday afternoon pickup effective March 7<sup>th</sup>, Hoose Road only.
  5. Request permission to advertise for Stone, Tar, Asphalt & Concrete. (See New Business, Item C)
  6. Request permission to solicit salt bids. (See New Business, Item D)
  7. Approval to dispose of excess equipment by e-bay auction.
  8. Approval to purchase new pick up truck for Service Department under State Bid minimum provisions, Cost: \$18,902. (See New Business, Item E)

Mr. Galloway moved the Service Department items listed be declared Surplus Equipment. Mrs. Luhta seconded. Vote: 3 ayes.

- E. ZONING DEPT. – Bruce Bullard, Assistant Zoning Inspector
- Activities Report for February 2008** – 11 Permits; \$1,515.00 Fees; \$1,068,540.00 Estimated Cost. 1 Board of Zoning Appeals: Variance – Tabled.
- F. RECREATION DEPT. – Linda Legg, Recreation Director
- 1) **Egg Hunt Eggstravaganza** - Scheduled for Saturday, March 15<sup>th</sup> at 10:00 am on the ball field here on the Town Hall campus. Registration are going very well, to date, over 120 children have signed up.

Concord Township Board of Trustees

March 5, 2003

- 2) **Spring Classes** - Begin next week. Check them out.
  - 3) **Blood Pressure Checks** - Next Wednesday, March 12<sup>th</sup> from 9:30 to 10:30 am. Will now be offering vision screening as well from 9:00 to 11:00 am.
  - 4) **Afternoon at the Movies** - Wednesday, March 12<sup>th</sup>.
  - 5) **Schoolhouse** - On Tuesday, March 25<sup>th</sup> at 10:00 am, kids are invited to come to the Schoolhouse to learn how to color eggs in a frying pan, play some outdoor games . This is spring break week.
- G. CONCORD LAW ENFORCEMENT REPORT – Captain Sparkman, LCSO
1. 846 calls in February.
  2. They caught the young man responsible for the bomb threat that caused the evacuation of Riverside High School.
  3. If anyone notices a more constant presence by the Sheriff's Department, it is because of the extra cruiser hired by the Trustees. Thanks again for the faith that you have placed in your Sheriff's Department.

The Trustees added that they appreciate the dedication of the Deputies.

**AUDIENCE:**

Seven seniors from Notre-Dame/Cathedral-Latin Government Class attended the meeting as a class assignment. All introduced themselves and described their plans after graduation.

**Bill Weigand**, 11895 Girdled Road, is concerned about the gas well going in near his home and the maintenance thereof. He wants to see landscaping around the structure. He is concerned about his property value.

Trustees responded that the well owners will be asked to be a good neighbor. They discussed legislation – write to Ohio Speaker of the House Houston, and Ohio President of the Senate Harris. Mr. Weigand was complimented for the actions he has taken on his own behalf.

**OLD BUSINESS:**

- A. RESOLUTION 2008-\_\_\_ / UNAUTHORIZED DUMPING ON TOWNSHIP PROPERTY (Previously 2007-45). Tabled.
- B. STREETLIGHT REQUEST AT STONE HOLLOW & MORLEY ROAD. Tabled.

**NEW BUSINESS:**

- A. RESOLUTION 2008-08 / COLBURN ROAD. Mr. Galloway read and moved to adopt Resolution 2008-08:

**RESOLUTION 2008-08**

**Resolution to Reserve \$75,000 for Colburn Road Improvement**

**WHEREAS**, Colburn Road will be in need of Improvement, and

**WHEREAS**, the project will be joint with Chardon Township,

**THEREFORE BE IT RESOLVED** that \$75,000 of the Road Levy Fund will be reserved for the Colburn Road Improvement Project.

Mrs. Luhta seconded. Vote: 3 ayes.

- B. RESOLUTION 2008-09 / AUTHORITY FOR ADMINISTRATOR TO SIGN FOR FISCAL OFFICER IN HER ABSENCE. Mr. Galloway read the following Resolution and moved to adopt it:

**RESOLUTION 2008-09**

**Authority for Administrator to Sign for Fiscal Officer in Her Absence**

Concord Township Board of Trustees

March 5, 2008

**WHEREAS**, the Concord Township Fiscal Officer's signature is required on Township documents, and

**WHEREAS**, Township Fiscal Officer Peggy Cusick is occasionally out of town, or might be debilitated, for two days or more,

**NOW THEREFORE BE IT RESOLVED** by the Concord Township Board of Trustees, Lake County, Ohio, that Concord Township Administrator Jack Nettis has authority to sign if Fiscal Officer Peggy A. Cusick is out of town, or debilitated, for two days or more, for the remainder of 2008.

Mrs. Luhta seconded. Vote: 3 ayes.

- C. SERVICE DEPT. – ADVERTISE FOR STONE & TAR BIDS. Mr. Galloway moved to advertise for Stone & Tar Bids. Mrs. Luhta seconded. Vote: 3 ayes.
- D. SERVICE DEPT. – ADVERTISE FOR SALT BIDS. Mrs. Luhta moved to advertise for Salt Bids. Mr. Galloway seconded. Vote: 3 ayes.
- E. PURCHASES:
  - 1) Service Dept.: 3/4-Ton Pickup on State Bid not to exceed \$22,000.00. Mr. Galloway moved to approve purchase of a 3/4-ton pickup on State Bid (with running board and snow plow package) for \$18,902.00 for the Service Department. Mrs. Luhta seconded. Vote: 3 ayes.
  - 2) Service Dept.: Cut Bat Trees \$5,820.00. Mr. Galloway moved to approve \$5,820.00 for the early removal of trees for the Viewmount Road project, so that the protected Indiana Bat will not nest in the trees. Mrs. Luhta seconded. Vote: 3 ayes.

ADDED TO THE AGENDA:

Trustees discussed Brightwood Lake & Dam. The Dam needs to be repaired at an estimated cost of \$5 or \$6 million divided among ten owners. Concord Trustees have facilitated meetings with Ohio Department of Natural Resources and the Dam owners—the Lake & Dam are privately-owned. They are researching funding. It is assumed that Lake County and the Stormwater Management Agency should request a study, costing \$100,000, of what work is needed. An agency must make the request. The Lake County Commissioners do not want to make the request. The county seems to have washed their hands of the situation. Concord Township is forbidden by Ohio Revised Code to spend funds on this project.

The dam is rated Class 1, because of the danger of flooding to the homes below the dam. The Lake County Planning Commission approved the homes below the dam.

Comments by Trustee Malchesky: 1) It is important that government entities understand their duties and make good decisions with their limited funds; for example: safety, roads, recycling (within reason)—and how to increase their revenue without levies. 2) It is also important to understand and follow what is going on in the business corridor, along Auburn Road. Only a small percentage (9%) of your real estate tax goes to Concord. The township form of government is simple and good.

FUTURE MEETINGS & ANNOUNCEMENTS:

Tues.	3-11	6:30 PM	OFFICERS' MEETING / Fire State #1
Wed.	3-12	6:30 PM	VIEWMOUNT DR. RESIDENTS' MEETING / Fire Station #1
		7:00 PM	BOARD OF ZONING APPEALS / Town Hall
Tues.	3-18	1:00 PM	DEPT. HEAD MEETING / Conference Room
Wed.	3-19		Trustee Hours & Meeting Cancelled
Tues.	4-1	Noon	STAFF MEETING / Conference Room
		7:00 PM	ZONING COMMISSION MEETING / Town Hall
Wed.	4-2	6:30 PM	TRUSTEE HOURS / Conference Room
		7:00 PM	TRUSTEE PUBLIC HEARING / Town Hall
		7:30 PM	TRUSTEE MEETING / Town Hall

RECESS TO EXECUTIVE SESSION TO DISCUSS: Property Purchase and Personnel: Benefits/Claims Issue.

Mrs. Luhta moved to recess to Executive Session to discuss Property Purchase and Personnel/Benefits Issues. Mr. Galloway seconded. Roll Call Vote: Mrs. Luhta – yes; Mr.

Concord Township Board of Trustees

March 5, 2008

Malchesky – yes; Mr. Galloway – yes.

Mrs. Luhta moved to close Executive Session. Mr. Galloway seconded. Vote: 3 ayes.

Mrs. Luhta moved to terminate the employment of Service Department employee George Strain, effective Monday, March 10, 2008, at 7:00 a.m. Mr. Galloway seconded. Vote: 3 ayes.

Meeting adjourned.

Trustees approved and signed the following checks:

Concord Township Board of Trustees

March 5, 2008

---

Paul R. Malchesky, Chairman

---

Peggy A. Cusick, Fiscal Officer

