

# RECORD OF PROCEEDINGS

Concord Township Board of Trustees

Minutes of

Meeting

DAXTON LEGAL BLANK INC., FORM NO. 10148

Held

February 18, 2009

20

The Concord Township Board of Trustees met for office hours at 6:30 p.m. in the Conference Room of Township Hall, located at 7229 Ravenna Road. Trustees present were Caroline N. Luhta, Christopher A. Galloway, and Paul R. Malchesky.

Mr. Galloway moved to meet in Executive Session to discuss potential litigation with legal counsel and an employee benefits issue. Mr. Malchesky seconded. Roll Call Vote: Mrs. Luhta – yes; Mr. Galloway – yes; Mr. Malchesky – yes.

Mr. Galloway moved to close Executive Session. Mr. Malchesky seconded. Vote: 3 ayes.

Mr. Galloway moved to meet in Executive Session to discuss an employee benefits issue. Mr. Malchesky seconded. Roll Call Vote: Mr. Malchesky – yes; Mrs. Luhta – yes; Mr. Galloway – yes.

Mr. Galloway moved to close Executive Session. Mr. Malchesky seconded. Vote: 3 ayes.

The Concord Township Board of Trustees met for regular meeting February 18, 2009, at 7:30 p.m., in the Township Hall, located at 7229 Ravenna Road. Chairman Caroline N. Luhta called the meeting to order and led in the Pledge of Allegiance. Trustees present were Caroline N. Luhta, Christopher A. Galloway, and Paul R. Malchesky.

### APPROVAL OF MINUTES:

January 21, 2009 Trustees' Public Hearing approved as written.  
January 21, 2009 Trustees' regular meeting approved as written.

February 4, 2009 Trustees' regular meeting – TABLED

### CORRESPONDENCE – FISCAL OFFICER:

1. February monthly newsletter of the Ohio Township Association.
2. Winter newsletter from Western Reserve Resource Conservation & Development Council.
3. Invitation from Crossroads to Crossroads Carousel Cabaret 2009 fundraiser.
4. Memo from Lake County Planning Commission re: Zoning Resolutions & Amendments.
5. Update letter from Senator Timothy J. Grendell.
6. Memo from Lake County Planning Commission re: 2009 Meeting & Submission Dates List.
7. Copy of letter to ODOT-District 12 from Lake County Engineer re: Auburn-Crile Corridor Study.
8. Letter of interest re: Board of Zoning Appeals position.
9. Invitation to 2008 United Way of Lake County Annual Meeting & Awards Breakfast.
10. Invitation to Mentor Area Chamber of Commerce 2009 Awards Banquet.
11. Memo from Lake County General Health District re: first notice of 2009 District Advisory Council Meeting.
12. Letter from Lake County General Health District re: reminder of District Advisory Council Meeting.
13. Outline of services of The Fair Housing Resource Center & 2008 Annual Report.
14. Invitation to SERB Conference on the 25<sup>th</sup> Anniversary of Collective Bargaining in Ohio's Public Sector.
15. Winter 2009 newsletter of Services for Independent Living, Inc.

### CORRESPONDENCE – TRUSTEES:

Mrs. Luhta: Calls re: power outages & telephone outages in west end of Township.

### DEPARTMENT REPORTS:

- A. ADMINISTRATION DEPT. – Jack Nettis, Jr., Administrator
- 1) **Electrical Outages from Storm** – There were numerous outages due to the recent wind storm. Most occurred in the western areas of the Township. Especially hard hit was the Viewmount/Hermitage area. This area is especially vulnerable to storm outages because of their reliance upon electricity to run their water wells.
  - 2) **Grants** – Submitted grants for Federal Appropriations. Also attended the Lake County Stimulus Committee meeting. The Township has two projects it is trying to get funded, both along the SR 44 Corridor: 1) the Connector Road; 2) Sewers along Crile & Auburn Roads.
  - 3) **Storm Debris** – The Service Dept. will accept debris from the recent storm on Friday, Feb.

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20<sup>th</sup>, 8:30 a.m. – 3:00 p.m. The next opportunity to bring debris, after this date, will be during the regular semi-annual debris drop-off in May.

**AUDIENCE:**

Erica Pirc, 7020 Sturbridge Drive, NDCL student.

**OLD BUSINESS:**

No old business.

**NEW BUSINESS:**

A. RESOLUTION 2009-08 / RECOGNITION OF DARRELL C. WEBSTER. Mr. Malchesky moved to adopt the following Resolution recognizing Darrell Webster:

**RESOLUTION 2009-08**

*Recognizing the Retirement of Darrell C. Webster, Sr.*

Whereas, Darrell C. Webster, Sr., director of the Lake County Planning Commission, entered into retirement on January 30, 2009; and,

Whereas, Mr. Webster has served the Lake County Planning Commission for forty-four years and in that role has provided direct support to Concord Township acting as an agent in all of its planning issues; and,

Whereas, Mr. Webster, through his direction has gone beyond the normal functions and support by assisting the Township in critical economic development planning; and,

Whereas, he has ushered in innovative and technological changes into the Lake County Planning Commission, making it one of the most responsive and advanced Planning Commissions in the region.

Now therefore be it resolved by the Concord Township Board of Trustees, Lake County, Ohio, that Mr. Darrell C. Webster is recognized with great appreciation for his many years of service to Lake County and to Concord Township. And, it is with great pleasure that we, the Trustees, extend our fondest wishes for many years of joyous retirement.

Mr. Galloway seconded. Vote: 3 ayes.

B. RESOLUTION 2009-09 / SUPPLEMENTAL APPROPRIATIONS. Mr. Malchesky moved to accept the following Supplemental Appropriations set forth in the following Resolution:

**RESOLUTION 2009-09**

Township Annual Appropriation Resolution  
Revised Code Section 5705.38

Transfer \$5,000.00 from 2192-990-990 (Carryover account) to 2192-330-230 (BWC).

Mr. Galloway seconded. Vote: 3 ayes.

C. RECORDS DISPOSAL. Mr. Galloway moved to accept the Fiscal Officer's list of records for disposal presented by Assistant Fiscal Officer Amy Dawson. Mr. Malchesky seconded. Vote: 3 ayes.

D. BLANKET CERTIFICATES. Mr. Malchesky moved to accept the Fiscal Officer's list of Super Blanket Certificates:

**BLANKET CERTIFICATES**  
Feb. 18, 2009 – Dec. 31, 2009

BC #	Code	Account	Amount
	<b>GENERAL FUND</b>		
113	1000-110-221	Medical Insurance (Aetna)	50,000
114	1000-110-223	Dental / Life Insurance (Assurant)	6,000
115	1000-110-229	Long-Term Disability Ins (FL Dearborn)	700
116	1000-110-313	UAN	1,900
117	1000-110-330	Travel & Meeting Expense (Mileage/Training)	3,000
118	1000-110-381	Property & Liability Insurance	2,000
119	1000-110-390	Purchased Services (Ed Krause/ADP/Melton)	17,500
120	1000-110-410	Office Supplies (Staples)	2,506
121	1000-110-410-1	CCC Office Supplies (OFC)	2,000

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122	1000-110-430	Computer Expense (Comerstone/Mariner)	20,000
123	1000-110-519	Dues/ Fees & Publication Subscriptions	1,500
124	1000-110-520	Compensation & Damages	1,000
112	1000-110-590	Other Expenses	7,000
125	1000-110-740	Machinery & Equipment (Copies/Lease)	1,500
126	1000-110-740-1	CCC Machinery & Equipment (Copies/Lease)	2,500
127	1000-120-322	Trash Expense	50,000
128	1000-120-323	Repairs & Maintenance (Crite Road)	10,000
129	1000-120-323-1	CCC Repairs & Maintenance	5,000
130	1000-120-323-4	Repairs & Maintenance Schoolhouse	500
131	1000-120-323-6	Repair & Maintenance Rental Property	3,000
132	1000-120-341	Telephone	5,200
133	1000-120-341-1	CCC Telephone	3,000
134	1000-120-341-4	Schoolhouse Telephone	450
135	1000-110-342	TH Postage	1,500
136	1000-110-342-1	CCC Postage (including Grapevine)	3,500
137	1000-120-344-1	Printing (Grapevine Only)	11,000
138	1000-120-351	Electricity	3,000
139	1000-120-351-1	CCC Electricity	4,000
140	1000-120-351-4	Schoolhouse Electricity	100
141	1000-120-352	Water & Sewage	1,500
142	1000-120-352-1	CCC Water & Sewage	200
143	1000-120-352	Schoolhouse Water & Sewage	100
144	1000-120-353	Natural Gas	1,000
145	1000-120-353-1	CCC Natural Gas	1,000
146	1000-120-353-4	Schoolhouse Natural Gas	3,000
147	1000-120-599	Other Town Hall Expenses	1,600
148	1000-120-599-1	CCC Rental Refunds	1,000
149	1000-120-710	Land & Improvements	10,000
150	1000-130-300	Purchased Services (Ed Krause/Sheldon)	5,000
151	1000-130-420	Zoning Supplies (Copier & Office)	1,600
152	1000-130-430	Computer Expense	500
153	1000-130-599	Zoning Other Expenses (Legal Notice/Cell/Fax)	2,500
154	1000-210-490	Blockwatch	50
155	1000-310-360	Contracts-Street Lighting (Twp portion)	26,000
156	1000-610-323	Parks Repairs & Maintenance (Walds & Mowing)	25,000
157	1000-610-390-1	CCC Purchased Services	500
158	1000-610-420	Parks Supplies	600
159	1000-610-420-1	CCC Senior Programs	4,000
160	1000-610-420-4	Schoolhouse Supplies & Events	300
161	1000-610-430-1	Computer Expense	500
162	1000-610-490-1	CCC All Other Programs (Art Show & Concerts)	7,000
163	1000-610-599	Parks Other (CCD)	5,500
164	1000-610-599-1	CCC Class Refund & Instructor Fees	13,000
165	1000-610-730	Parks Improvement of Sites	800
166	1000760-730	Sewer	8,341
167	<b>ST LIGHTING ELECTRICITY</b>		
	2401-310-351	St Lighting (Assessed Portion)	45,400
168	<b>AGENCY FUND</b>		
	9001-610-500-1	CCC Security Deposits Refunded	4,200
169	<b>MVL TAX</b>		
	2011-330-323	R & M--Building (Security, Cleaning)	6,000
170	2011-330-490	Other Supplies (Clothing Allowance/Garments)	6,000
171	2011-330-599	Other (Drug tests, em lee exp, training, storm duty)	2,500
172	<b>GAS TAX</b>		
	2021-330-323	Repairs & Maintenance	21,000
173	2021-330-490	Other Supplies (GT)	5,500
174	2021-330-599	Other (legal notice, office exp)	700
175	<b>ROAD &amp; BRIDGE</b>		
	2031-330-341	Phone	4,000
176	2031-330-351	Electric	5,500
177	2031-330-352	Water & Sewage	900
178	2031-330-353	Natural Gas	7,000
179	2031-330-420	Operating Supplies (Stormwater) St Sweeper	3,300
180	2031-330-490	Other Supplies (Fuel, Garments)	65,000
181	<b>CEMETERY</b>		
	2041-410-323	Repairs & Maintenance	9,000
182	2041-410-352	Water & Sewage	100
183	2041-410-490	Other Supplies (CS)	1,000
184	2041-410-599	Other	700
185	<b>FIRE LEVY</b>		
	2191-220-221	Medical Insurance	107,000
186	2191-220-223	Dental / Life Insurance	10,000
187	2191-220-229	Long-Term Disability	2,476
188	2191-220-251	Uniform	32,400
189	2191-220-318	Training	9,463
190	2191-220-319	Physicals	11,000
191	2191-220-323	Repairs & Maintenance	49,000
192	2191-220-341	Telephone	14,000
193	2191-220-351	Electricity	6,627
194	2191-220-352	Water & Sewage	955
195	2191-220-363	Natural Gas	9,000
196	2191-220-360	Communications Contracts	27,000
197	2191-220-381	Property & Liability Insurance	788
198	2191-220-410	Office Supplies (Copier & Lease)	4,250

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199	2191-220-420	Operating Supplies (Fuel)	64,617
200	2191-220-430	Computer Equipment	9,000
201	2191-220-490	Other Supplies	58,750
202	2191-220-740	Machinery & Equipment	10,000
	<b>ROAD LEVY</b>		
203	2192-330-221	Medical Insurance	109,000
204	2192-330-223	Dental / Life Insurance	8,000
206	2192-330-229	Long-Term Disability	300
205	2192-330-323	Equipment Repairs	5,000
207	2192-330-381	Property & Liability Insurance	1,073
208	2192-330-390	Purchased Services	4,200
209	2192-330-410	Office Supplies	1,000
210	2192-330-430	Computer Equipment	400
211	2192-330-490	Supplies	2,500
212	2192-330-599	Other Expenses (Road materials) (OSM)	150,000
213	2192-330-599-2	Other--Road Salt	100,000
	<b>PERMISSIVE TAX</b>		
214	2231-330-323	Repairs	2,500
215	2231-330-420	Operating Supplies	25,000
	<b>EMS BILLING</b>		
216	2281-220-318	EMS Training	9,000
217	2281-220-323	EMS Repair & Maintenance	3,800
218	2281-220-420	EMS Supplies	7,000
219	2281-220-599	EMS Other Expenses	5,000
	<b>FIRE PREVENTION</b>		
220	2902-220-420	Operating Supplies (FPB)	2,821
	<b>YARD WASTE</b>		
221	2904-190-423	Operating Supplies (YW/Brush Days/Leaf P/U)	2,400

Mr. Galloway seconded. Vote: 3 ayes.

E. LIFE INSURANCE. Mr. Malchesky moved to accept the Fort Dearborn Life & AD&D proposal as presented by Love Insurance. Mr. Galloway seconded. Vote: 3 ayes.

F. DENTAL INSURANCE. Mr. Malchesky moved to accept the Fort Dearborn, 2-year, proposal as presented by Love Insurance. Mr. Galloway seconded. Vote: 3 ayes.

G. ANNOUNCEMENT OF BOARD OF ZONING APPEALS & ZONING COMMISSION APPOINTMENTS: 1 position per Board up for renewal. Interested parties should send letter of interest to the Board of Trustees.

ADD TO AGENDA:

H. ITEM APPROVED AT 3-3-09 OFFICE HOURS:

1. Crown Castle USA Negotiations – Mr. Galloway moved to authorize Strategis LLC to negotiate lease charges with Crown Castle USA on behalf of the Trustees. Mr. Malchesky seconded. Vote: 3 ayes.

FUTURE MEETINGS & ANNOUNCEMENTS:

Fri.	2-20	8:00 AM	JEDD MEETING / Town Hall
Tues.	3-3	NOON	TRUSTEE STAFF MEETING / Conference Room
		7:00 PM	ZONING COMMISSION MEETING / Town Hall
Wed.	3-4	6:00 PM	CHARDON & CONCORD TWP. ANNUAL ROAD MAINTENANCE MEETING/Concord Conference Room

Meeting adjourned at 7:55 p.m.

Trustees approved & signed the following checks:

Version 13.1  
2:50:31 pm 02/18/2009  
PAYMENT REGISTER  
CONCORD TOWNSHIP, LAKE COUNTY  
Accounting/Payroll  
Page: 1 of 3  
Date: 02/18/2009  
From 02/05/2009 to 02/18/2009

Warrant Number	Type	Date	Vendor/Payee	Amount	Status
22151	VW	02/10/2009	AUTO ZONE INC.	\$505.08	0
22152	VW	02/10/2009	BAILLY PEST CONTROL CO	330.00	0
22153	VW	02/10/2009	BEST TRUCK EQUIPMENT INC	253.38	0
22154	VW	02/10/2009	BULLDOG BATTERY INC	31.99	0
22155	VW	02/10/2009	CONVOY TIRE & SERVICES INC	58.00	0
22156	VW	02/10/2009	E-FLEX GROUP	1,000.51	0
22157	VW	02/10/2009	ENCO MANUFACTURING	53.38	0
22158	VW	02/10/2009	G.NEIL	274.95	0

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Version 13.1  
2:50:31 pm 02/18/2009

PAYMENT REGISTER  
CONCORD TOWNSHIP, LAKE COUNTY  
Accounting/Payroll  
From 02/05/2009 to 02/18/2009

Page: 2 of 3  
Date: 02/18/2009

Warrant Number	Type	Date	Vendor/Payee	Amount	Status
22159	VW	02/10/2009	GRANIT BRONZ	251.00	0
22160	VW	02/10/2009	GREATER WESTERN RESERVE COUNCIL	174.00	0
22161	VW	02/10/2009	JOUGHIN & COMPANY HARDWARE	55.21	0
22162	VW	02/10/2009	LAKE CO DEPT UTILITIES--SOLID WASTE FAC	28.75	0
22163	VW	02/10/2009	LAKE COUNTY DOOR	85.00	0
22164	VW	02/10/2009	MELZER'S FUEL SERVICE INC.	7,971.84	0
22165	VW	02/10/2009	NORTH AMERICAN SALT CO	1,925.20	0
22166	VW	02/10/2009	OFFICE DEPOT	78.87	0
22167	VW	02/10/2009	TREASURER STATE OF OHIO (ELEVATOR)	88.25	0
22168	VW	02/10/2009	SAFETY-KLEEN SYSTEMS	1,979.68	0
22169	VW	02/10/2009	SUMMERS RUBBER COMPANY	189.68	0
22170	VW	02/10/2009	VALLEY	1,462.31	0
22171	VW	02/10/2009	WASTE MANAGEMENT	5,122.52	0
22172	VW	02/10/2009	AMY L. DAWSON	203.50	0
22173	VW	02/10/2009	H. LARRY & JOYCE WENTZ	49.00	0
22174	VW	02/11/2009	APPLIED INDUSTRIAL TECH, INC.	16.03	0
22175	VW	02/11/2009	ADVANCE AUTO PARTS	35.00	0
22176	VW	02/11/2009	HEMLY TOOL SUPPLY INC	61.14	0
22177	VW	02/11/2009	KIMBALL MIDWEST	494.12	0
22178	VW	02/11/2009	LAKE BUSINESS PRODUCTS	149.10	0
22179	VW	02/11/2009	MIDLAND AUTOMOTIVE	150.00	0
22180	VW	02/11/2009	NORTH AMERICAN SALT CO	36,743.37	0
22181	VW	02/11/2009	TREASURER, STATE OF OH (ODE INST RENEWAL	100.00	0
22182	VW	02/11/2009	WALD'S RAINBOW RENTALS INC	180.00	0
22183	VW	02/11/2009	HEATHER GADY	100.00	0
22184	VW	02/11/2009	JULIE RAMOS	10.00	0
22185	VW	02/11/2009	SANDY SAJNER	140.00	0
22186	VW	02/17/2009	BACKTRACK--EMPLOYMENT SCREENING SPEC	49.00	0
22187	VW	02/17/2009	CINTAS FIRST AID & SAFETY	123.90	0
22188	VW	02/17/2009	DELAWARE CITY FIREFIGHTERS LOCAL 606	100.00	0
22189	VW	02/17/2009	E-FLEX GROUP	1,835.60	0
22190	VW	02/17/2009	HARTMAN PERSONNEL SERVICES	462.00	0
22191	VW	02/17/2009	INDEPENDENCE COMMUNICATIONS INC	535.08	0
22192	VW	02/17/2009	IAFC	204.00	0
22193	VW	02/17/2009	J & B AUTOMOTIVE	329.01	0
22194	VW	02/18/2009	CONCORD PAYROLL	22,434.43	0
22195	VW	02/18/2009	CONCORD PAYROLL	88,117.64	0
22196	VW	02/18/2009	OHIO PUBLIC EMPLOYEES DEFERRED COMP PROG	2,852.00	0
22197	VW	02/18/2009	OPERS	5,831.57	0
22198	VW	02/18/2009	OHIO POLICE & FIRE PENSION FUND	4,111.58	0
22199	VW	02/18/2009	OPERS	8,164.20	0
22200	VW	02/18/2009	OHIO POLICE & FIRE PENSION FUND	9,867.79	0
22201	VW	02/18/2009	ACTIVE PLUMBING SUPPLY CO	76.31	0
22202	VW	02/18/2009	ADP INC	377.07	0
22203	VW	02/18/2009	GREAT LAKES OXYGEN INC	28.50	0
22204	VW	02/18/2009	LAKE ERIE IRON & METAL CO	301.21	0
22205	VW	02/18/2009	BUREAU OF WORKERS' COMPENSATION	76,088.28	0
22206	VW	02/18/2009	LAKE HOSPITAL SYSTEM INC	1,150.00	0
22207	VW	02/18/2009	MAJOR WASTE DISPOSAL SERVICES INC	235.00	0
22208	VW	02/18/2009	MELINDA A MELTON, INC.	776.50	0
22209	VW	02/18/2009	NEWS HERALD	369.95	0
22210	VW	02/18/2009	NORTH AMERICAN SALT CO	870.65	0
22211	VW	02/18/2009	SONNY SEAL	342.00	0
22212	VW	02/18/2009	SPEE-D-METALS	120.00	0
22213	VW	02/18/2009	SWEETHAVEN DOORS & MORE INC	110.00	0
22214	VW	02/18/2009	WILES & RICHARDS	664.00	0
22215	VW	02/18/2009	BRIAN DANIELS	65.00	0
22216	VW	02/18/2009	DAVID A HAMRICK	22.99	0
22217	VW	02/18/2009	JOSEPH M WARNER	2,880.00	0
22218	VW	02/18/2009	MICHELLE BLANKENSHIP	100.00	0
22219	VW	02/18/2009	LAKE COUNTY HISTORICAL SOCIETY	50.00	0
22220	VW	02/18/2009	RIVERSIDE LOCAL CHOIR BOOSTERS	95.00	0
22221	VW	02/18/2009	ALITEL	30.06	0
22222	VW	02/18/2009	CITY OF PAINESVILLE, UTILITIES OFFICE	8.88	0
22223	VW	02/18/2009	DOMINION EAST OHIO	777.53	0
22224	VW	02/18/2009	FIRST COMMUNICATIONS, LLC	434.72	0
22225	VW	02/18/2009	ILLUMINATING CO (STREET LIGHTING)	9,316.54	X
22226	VW	02/18/2009	ILLUMINATING COMPANY	47.03	0
22227	VW	02/18/2009	TIME WARNER CABLE	127.50	0
22228	VW	02/18/2009	ILLUMINATING CO (STREET LIGHTING)	9,316.54	0

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CONCORD TOWNSHIP, LAKE COUNTY  
Accounting/Payroll  
From 02/05/2009 to 02/18/2009

Page: 3 of 3  
Date: 02/18/2009

Warrant Number	Type	Date	Vendor/Payee	Amount	Status
Subtotal:				300,833.38	
Adjustments:				0.00	
Total Amount Pending for Accounting:				0.00	
Total Amount Pending for Payroll:				0.00	
Total:				\$300,833.38	

Caroline N. Luhta, Chairman

Peggy A. Cusick, Fiscal Officer