

RECORD OF PROCEEDINGS

0145

Minutes of

Concord Township Board of Trustees

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10748

Held

November 2, 2011

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The Concord Township Board of Trustees met for Public Hearing November 2, 2011, at 7:30 p.m., in Township Hall, located at 7229 Ravenna Road. Chairman Paul R. Malchesky called the meeting to order. Trustees present were Paul R. Malchesky and Caroline N. Luhta. Mr. Galloway was not present.

The purpose of the meeting was to continue the recessed meeting from October 19, 2011 for Zoning Text Amendments for Sexually Oriented Business Regulations.

No comments.

Public Hearing was recessed.

The Concord Township Board of Trustees met for regular meeting November 2, 2011, at 7:35 p.m., in Township Hall, located at 7229 Ravenna Road. Chairman Paul R. Malchesky called the meeting to order and led in the Pledge of Allegiance. Trustees present were Paul R. Malchesky and Caroline N. Luhta. Mr. Galloway was not present.

APPROVAL OF MINUTES:

July 20, 2011 Public Hearing & Regular Meeting approved as written.

August 3, 2011 Public Hearing & Regular Meeting approved as written.

August 17, 2011 Public Hearing & Regular Meeting approved as written.

September 7, 2011 Public Hearing & Regular Meeting – TABLED

September 21, 2011 Public Hearing & Regular Meeting – TABLED

October 3, 2011 Public Hearing & Regular Meeting – TABLED

October 4, 2011 Special Meeting – TABLED

October 19, 2011 Public Hearing & Regular Meeting – TABLED

November 1, 2011 Special Meetings – TABLED

CORRESPONDENCE – FISCAL OFFICER:

1. Proposed bylaws for CLOUT.
2. Fund for Our Economic Future, Phase 3 Update.
3. Lake County Planning Commission meeting agenda of 10-25-11.
4. Copy of letter to Weber Architecture from Lake County Stormwater Management re: Fifth Third Bank, Concord Township.
5. Lake County General Health District's 2011 Lake County Community Health Assessment.
6. Job posting for Utility Inspectors-Full Time/Part Time for Lake County Department of Utilities.
7. Copy of letter to Concord Township Zoning Inspector from Lake County Planning Commission re: Text Amendment to Sections 22.01 K, 22.03, 13.07, 13.08 and 13.36.
8. Invitation to Annual Lenders' & CPAs' Roundtable from Lake County Small Business Assistance Corp. & Lake County Port Authority.
9. Invitation to Annual Thanksgiving Day Pancake Breakfast fund raiser from Mentor Schools Foundation.
10. Painesville Area Chamber of Commerce November & December newsletter.
11. Request to give insurance quote from Dynes Insurance Group, Inc.

CORRESPONDENCE – TRUSTEES:

Mrs. Luhta: Went on field trip today to Oakridge with Mr. Nettis & Mr. Kraska to see about a sewer problem.

Mr. Malchesky: Normal housekeeping of the Township in the Fall.

DEPARTMENT REPORTS:

- A. TREASURER'S REPORT – Amy L. Dawson, Fiscal Officer
As of October 31, we were 83% of the way through the calendar year.

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The Treasury Balance for the 21 Funds within the Township Treasury was \$7.8 million.

The Treasury Balance includes \$1.2 million in funds set aside for specific projects.

Year-to-date expenditures were 51% of the amount appropriated for 2011. The revenue received year to date is 96% of the amount budgeted. We will not be receiving Real Estate Tax revenue again until the end of the 1st Quarter 2012, so we will need to carryover a minimum of \$2.5 million.

B. ADMINISTRATION DEPT. – Jack J. Nettis, Jr., Administrator

- 1) **Prouty Road Bridge** – Update given; Still on track in being completed Nov. 18th. They were waiting for bridge decking.
 - 2) **Recycling** – Update given; Nothing new. We will increase bins over holidays.
- C. FIRE DEPT.** – Chief Warner
- 1) **Activities Report for October** – 171 Runs; 20 Basic Rescues, 16 MVAs, 71 Advance/Paramedics, 6 Agency Assists, 20 Public Assists, 18 Fire Alarms, 6 Structure Fires
 - 2) **Radio Purchase Update** – Radios being programmed
 - 3) **Traffic Preemption Update** - Working on testing
 - 4) **Council of Governments** - Working

SAFETY TIP:

This weekend is the time change. Change your clocks; change your batteries!!

Also, while your checking your smoke detectors. You need to check the following items:

- 1) Check to see if the smoke detector is more than 10 years old. If it is, it should be replaced.
- 2) Are your smoke detectors interconnected? If one works, they all work.
- 3) Dust or vacuum the smoke detectors.
- 4) Are there smoke detectors on every level of your home?
- 5) Is everyone in your home familiar with the sound of the smoke detector and what to do?

D. SERVICE DEPT. – Frank Kraska, Service Director

- 1) Continuing our full depth concrete replacement
- 2) Currently completing repairs to Weathervane Court and hope to remain in the area continuing work on Weathersfield as long as the weather will permit
- 3) Crews have replaced nearly 650 cubic yards of concrete thus far this year which represents a drop off due to the unstable weather conditions this year.
- 4) Crews have also completed Dura Patch repairs to Tiffany, Lancaster,, Kory, and Trotwood.
- 5) Dura Patch work continues along Mountain Park and connecting subdivision roads.
- 6) The Township will be conducting the annual curbside leaf collection the week of November 28th. Leaves are to be in biodegradable leaf bags.
- 7) Crews have been preparing snow plow equipment and stock piling winter deicing materials.
- 8) Mail box snow shields available for \$38 installed by Service Dept. for free.

E. ZONING DEPT. – Bruce Bullard, Assistant Zoning Inspector

Activities Report for October – 25 Permits; Total Fees \$3,330.00; Estimated Value: \$2,468,900.00; BOARD OF ZONING APPEALS: 1 variance - approved

F. RECREATION DEPT. – Linda Legg, Recreation Director

- 1) **CPR & AED Training** – Concord Community Staff received last week.
- 2) **3rd Annual Halloween Haunt at Gristmill** – Huge turnout last Thursday. Most unusual costume was an 8 ft tree at First Federal Lakewood.
- 3) **55+ Group** – Concord residents, Jim & Phyllis Wilcox, shared photos of their 3rd wildlife safari today. Next meeting we will be playing Bingo with grand prize of a Thanksgiving basket complete with all the fixings for a Thanksgiving feast.

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4) **Upcoming Christmas Events:**

- **Contest** – Holiday lights display. Need form by Tuesday, Dec. 6th.
- **Kids' Christmas** – Sat., Dec. 3rd, 10 AM – Noon; Decorating Gingerbread Houses or Igloos. Fee: \$8
- **55+ Group** – Christmas luncheon, Wed., Dec. 7th at Noon. Fee: \$8

G. CONCORD LAW ENFORCEMENT REPORT – Captain Sparkman was not present. Mr. Malchesky read the following report:

Activities Report for October – 952 Calls; Accidents: 1 Injury, 13 Property Damage; Arrests: Residential Disorderly Conduct, Possession of Marijuana-Auburn Career Center, Residential Domestic Violence; 75 Business Checks; 41 Crime Prevention; 26 Citations; 47 Warnings; 1 Driving Under Suspension; 1 Operating a Vehicle While Intoxicated.

New Investigations: Thefts – Fay Rd., Rippling brook, Tri-Point, Fox Hill, Crile Rd., Wood Duck, Artmar, Old Johnnycake, Dormae Court, Brian Drive; **Misuse Credit Cards** – W. Pont Court; **Identity Theft** – S. Forest Drive; 53 **Residential Alarms**

Mr. Nettis said contract with Sheriff allows for 771 hours. They have 919 hours in patrol time which equals 147 extra hours non-billable.

AUDIENCE:

No one spoke.

OLD BUSINESS:

A. DECISION ON PUBLIC HEARING: ZONING TEXT AMENDMENTS FOR SEXUALLY ORIENTED BUSINESS REGULATIONS. Tabled

B. STREET LIGHT REQUEST AT GLEN EAGLES. Tabled

NEW BUSINESS:

A. APPROVE OCTOBER FINANCIAL REPORTS. Mrs. Luhta moved to approve financial reports for October. Mr. Malchesky seconded. Vote: 2 ayes.

B. APPROVAL TO GO OUT FOR BID FOR 2012 & 2013 MOWING BID. Mr. Nettis said project will be split into 2 Bids: Township Properties & Cemeteries.

Mrs. Luhta moved to approve going out for bid for 2012 & 21013 Mowing Bid. Mr. Malchesky seconded. Vote: 2 ayes.

C. AGREEMENT FOR COUNCIL OF GOVERNMENT. Chief Warner explained.

Mrs. Luhta moved to enter into agreement for Council of Government provided our legal council approves.

Discussion: Mrs. Luhta made some changes.

Mr. Malchesky seconded. Vote: 2 ayes.

D. REVISED ZONING FEE SCHEDULE. Mrs. Luhta moved to accept the revised Zoning Fee Schedule as presented to the Board. Mr. Malchesky seconded. Vote: 2 ayes. (See attached)

E. SERVICE DEPT. – AGREEMENT FOR USE OF AN 800/700 MHz RADIO SYSTEM, \$1,938.38. Mrs. Luhta moved to approve the Agreement for use of an 800/700 MHz Radio System to be used by the Service Dept. for \$1,938.38. Mr. Malchesky seconded. Vote: 2 ayes.

F. FIRE DEPT. – PURCHASE ORDER #60-2011 – WIRELESS CONNECTION AT STATION #2 PREEMPTORS, COST \$6,508.00. Mrs. Luhta moved to approve purchase of Wireless Connection at Fire Station #2 Preemptors for \$6,508.00 from Perram Electric, Inc., 6882 Ridge Road, Wadsworth, OH. Mr. Malchesky seconded. Vote: 2 ayes.

G. SET PUBLIC HEARING FOR CONSIDERATION OF THE RD-2 DISTRICT & RELATED ZONING TEXT AMENDMENTS AS RECOMMENDED BY THE ZONING COMMISSION. Trustees set Public Hearing for November 16, 2011, at 7:15 p.m.

Held _____

November 2, 2011

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H. APPROVED AT STAFF MEETING 11-1-11:

- 1) Permission to seek Insurance Quotes. Mrs. Luhta moved to approve seeking insurance quotes. Mr. Malchesky seconded. Vote: 2 ayes.
- 2) Resolution 2011-31 / Authorizing Preparation & Submitting of Application to Participate in OPWC State Capital Improvement &/or Local Transportation Improvement Program(s) and to Execute Contracts as Required for Mountain Park Bridge, Drainage & Repaving Project. Mrs. Luhta moved to adopt the following Resolution:

RESOLUTION 2011-31

A Resolution Authorizing Preparation and Submitting an Application to Participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Program(s) and to Execute Contracts as Required for Concord Township Mountain Park Bridge, Drainage and Repaving Project

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and,

WHEREAS, Concord Township is planning to make capital improvements to Mountain Park roadway, bridge and adjoining drainage; and,

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE BE IT RESOLVED by Concord Township:

Section 1: Paul R. Malchesky, Chairman Board of Trustees, is hereby authorized to apply to the OPWC for funds as described above.

Section 2: Paul R. Malchesky is further authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Any changes to Section 1 or 2, above will be forwarded to the appropriate agencies (OPWC) by similar legislation.

Section 3: Amy L. Dawson, Fiscal Officer, certifies that the Township is in the process of securing the local match funds of approximately \$431,400 to be provided by the Township for the project titled Mountain Park Bridge, Drainage and Repaving Project. These funds will be from the Township General Fund and other Township, County, State and, perhaps, Federal sources. Included in the source of funds are those committed by the Lake County Engineer and the Lake County Stormwater Management Department. If successful, at terms acceptable to Concord Township, these funds will be available to be encumbered when such encumbrance is required.

Mr. Galloway seconded. Vote: 3 ayes.

- 3) Fire Dept. – Approval of Squad #1312 as Trade-In on new Ambulance. Mr. Galloway moved to approve trade-in of Squad #1312 for a new ambulance. Mrs. Luhta seconded. Vote: 3 ayes.
- 4) Concord Community Center – Authorize Cell Phone Reimbursement on Smart Phone – Linda Legg. Mr. Galloway moved to authorize cell phone reimbursement of \$35 on Smart Phone for Linda Legg. Mrs. Luhta seconded. Vote: 3 ayes.

I. FUTURE MEETINGS & ANNOUNCEMENTS:

Tues.	11-8	6:30 PM	OFFICERS' MEETING / Town Hall
Fri.	11-11	CLOSED	In observance of Veterans Day
Wed.	11-16	6:30 PM	TRUSTEES' HOURS / Conference Room
		7:15 PM	TRUSTEES' PUBLIC HEARING & MEETING / Town Hall

Meeting adjourned.

Trustees approved and signed the following checks:

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CONCORD TOWNSHIP, LAKE COUNTY

Warrant Listing

10/20/2011 to 11/2/2011

11/3/2011 1:33:21 PM
UAN v2011.3

Warrant #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
27947	10/20/2011	10/20/2011	AW	JESSICA LYNN WATSON	\$300.00	0
27948	10/20/2011	10/20/2011	AW	FRANK LEONBRUNO	\$75.00	0
27949	10/25/2011	10/25/2011	AW	CONCORD PAYROLL	\$126,782.01	0
27950	10/25/2011	10/25/2011	AW	OH PUBLIC EMPLOYEES RETIREMENT SY	\$14,033.20	0
27951	10/25/2011	10/25/2011	AW	OH POLICE & FIRE PENSION FUND (OP&F)	\$3,145.00	0
27952	10/25/2011	10/25/2011	AW	HOME DEPOT CREDIT SERVICES	\$15,882.66	0
27953	10/25/2011	10/25/2011	AW	EUCLID OFFICE SUPPLY & SYSTEMS, INC.	\$242.11	0
27954	10/26/2011	10/26/2011	AW	HIGH ANGLE ASSOCIATES	\$1,688.00	0
27955	10/26/2011	10/26/2011	AW	JENCSO INDUSTRIAL SERVICE	\$36.95	0
27956	10/26/2011	10/26/2011	AW	KLAIS & COMPANY, INC.	\$50.40	0
27957	10/26/2011	10/26/2011	AW	NEW YORK STATE ASSN OF FIRE CHIEFS	\$2,855.60	0
27958	10/26/2011	10/26/2011	AW	US BANK INSTITUTIONAL CUSTODY SERV	\$35.00	0
27959	10/26/2011	10/26/2011	AW	POSTMASTER	\$32,832.45	0
27960	10/26/2011	10/26/2011	AW	MORTON SALT	\$190.00	0
27961	10/26/2011	10/26/2011	AW	PLIC-SBD GRAND ISLAND	\$3,716.75	0
27962	10/26/2011	10/26/2011	AW	SOUTHEASTERN EQUIPMENT CO INC	\$17,897.48	0
27963	10/26/2011	10/26/2011	AW	STAPLES CREDIT PLAN	\$356.13	0
27964	10/26/2011	10/26/2011	AW	STATE INDUSTRIAL PRODUCTS	\$175.44	0
27965	10/26/2011	10/26/2011	AW	SUTPHEN CORPORATION	\$351.76	0
27966	10/26/2011	10/26/2011	AW	ADAM L. WHITE	\$622.01	0
27967	10/26/2011	10/26/2011	AW	ED KRAUSE	\$45.42	0
27968	10/26/2011	10/26/2011	AW	JOSEPH M RIHALY	\$65.00	0
27969	10/26/2011	10/26/2011	AW	KAREN PIRC	\$112.00	0
27970	10/26/2011	10/26/2011	AW	TYRONE Z. BILAL	\$88.00	0
27971	10/26/2011	10/26/2011	AW	C.A.AGRESTA CONSTRUCTION	\$9.00	0
27972	10/26/2011	10/26/2011	AW	LAKE COUNTY TREASURER (SHERIFF'S F	\$7,787.27	0
27973	10/26/2011	10/26/2011	AW	US BANK INSTITUTIONAL CUSTODY SERV	\$115,700.00	0
27974	11/01/2011	11/01/2011	AW	PAINESVILLE TOWNSHIP	\$115,000.00	0
27975	11/01/2011	11/01/2011	AW	FIFTH THIRD BANK	\$5,160.00	0
27976	11/01/2011	11/01/2011	AW	HANLEY PRINT & PROMOTIONS	\$3,547.40	0
27977	11/01/2011	11/01/2011	AW	KIMBALL MIDWEST	\$91.16	0
27978	11/01/2011	11/01/2011	AW	LAKE COUNTY ENGINEER	\$606.37	0
27979	11/01/2011	11/01/2011	AW	MENTOR HARDWARE STORE	\$46.92	0
27980	11/01/2011	11/01/2011	AW	OHIO TOWNSHIP ASSOC-CLOUT	\$67.00	0
27981	11/01/2011	11/01/2011	AW	STAPLES ADVANTAGE	\$200.00	0
27982	11/01/2011	11/01/2011	AW	TERMINAL SUPPLY CO	\$294.17	0
27983	11/01/2011	11/01/2011	AW	BONNIE DeWITT	\$715.10	0
27984	11/01/2011	11/01/2011	AW	BRIAN DANIELS	\$57.60	0
27985	11/01/2011	11/01/2011	AW	BRADLEY A BERG	\$80.00	0
27986	11/01/2011	11/01/2011	AW	CORINE CASALINA	\$127.00	0
27987	11/01/2011	11/01/2011	AW	COURTNEY BACK	\$200.00	0
27988	11/01/2011	11/01/2011	AW	JACK NETTIS	\$200.00	0
27989	11/01/2011	11/01/2011	AW	JANET HLAVAC	\$54.26	0
27990	11/01/2011	11/01/2011	AW	JOSEPH M RIHALY	\$5.50	0
27991	11/01/2011	11/01/2011	AW	MARGARET JOAN WILLS	\$15.00	0
27992	11/01/2011	11/01/2011	AW	T-K ENGINEERING & DESIGN GROUP, INC.	\$70.00	0
27993	11/01/2011	11/01/2011	AW	ADP INC	\$2,610.00	0
27994	11/02/2011	11/02/2011	AW	84 LUMBER	\$567.89	0
27995	11/02/2011	11/02/2011	AW	CANTON TOWNSHIP FIRE DEPARTMENT	\$69.14	0
27996	11/02/2011	11/02/2011	AW	CHARDON WELDING INC.	\$350.00	0
27997	11/02/2011	11/02/2011	AW	CONCORD RENTAL	\$226.71	0
27998	11/02/2011	11/02/2011	AW	CONCORD ROAD EQUIPMENT MFG INC	\$55.92	0
27999	11/02/2011	11/02/2011	AW	CORNERSTONE IT, INC	\$26.44	0
28000	11/02/2011	11/02/2011	AW	EUCLID OFFICE SUPPLY & SYSTEMS, INC.	\$488.75	0
28001	11/02/2011	11/02/2011	AW	GRAND RIVER ASPHALT, INC.	\$20.00	0
28002	11/02/2011	11/02/2011	AW	HEMLY TOOL SUPPLY INC	\$32.50	0
28003	11/02/2011	11/02/2011	AW	INDUSTRIAL VIDEO CORPORATION	\$129.13	0
28004	11/02/2011	11/02/2011	AW	JEN'S CLEANING SERVICE	\$1,340.00	0
28005	11/02/2011	11/02/2011	AW	KEENEY SAND & STONE, INC.	\$648.00	0
28006	11/02/2011	11/02/2011	AW	LAKE COUNTY FIRE CHIEFS (LCFCA)	\$124.46	0
28007	11/02/2011	11/02/2011	AW	LAKE TRUCK SALES & SERVICE INC	\$1,436.36	0
28008	11/02/2011	11/02/2011	AW	BUCKEYE DIVING SCHOOL	\$1,963.84	0
28009	11/02/2011	11/02/2011	AW	LOWE'S	\$150.00	0
28010	11/02/2011	11/02/2011	AW	MAJOR WASTE DISPOSAL SERVICES INC	\$374.00	0
28011	11/02/2011	11/02/2011	AW	OHPELRA	\$255.00	0
28012	11/02/2011	11/02/2011	AW	OSBORNE CONCRETE & STONE COMPAN'	\$175.00	0
28013	11/02/2011	11/02/2011	AW	CHAGRIN VALLEY AUTO PARTS (NAPA PV	\$1,586.50	0
28014	11/02/2011	11/02/2011	AW	CHARDON WELDING INC.	\$872.16	0
28015	11/02/2011	11/02/2011	AW	CORNERSTONE IT, INC	\$36.00	0
28016	11/02/2011	11/02/2011	AW		\$431.25	0

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 10/20/2011 to 11/2/2011

11/3/2011 1:33:21 PM
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Warrant #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
28017	11/02/2011	11/02/2011	AW	CRILE ROAD HARDWARE	\$310.96	0
28018	11/02/2011	11/02/2011	AW	JOUGHIN & COMPANY HARDWARE	\$37.99	0
28019	11/02/2011	11/02/2011	AW	THE NEWS HERALD	\$1,242.40	0
28020	11/02/2011	11/02/2011	AW	OSBORNE INC	\$15,995.50	0
28021	11/02/2011	11/02/2011	AW	R&B SUPPLY CO., INC	\$170.95	0
28022	11/02/2011	11/02/2011	AW	R. W. SIDLEY INC	\$132.49	0
28023	11/02/2011	11/02/2011	AW	RONYAK BROTHERS PAVING INC	\$8,530.00	0
28024	11/02/2011	11/02/2011	AW	SAM'S CLUB/GEMB	\$232.76	0
28025	11/02/2011	11/02/2011	AW	SMART POWER SYSTEMS	\$2,329.97	0
28026	11/02/2011	11/02/2011	AW	STATE INDUSTRIAL PRODUCTS	\$59.24	0
28027	11/02/2011	11/02/2011	AW	VILLAGE CHRYSLER DODGE	\$72.64	0
28028	11/02/2011	11/02/2011	AW	WINTER EQUIPMENT COMPANY INC	\$4,784.10	0
28029	11/02/2011	11/02/2011	AW	ED KRAUSE	\$130.00	0
28030	11/02/2011	11/02/2011	AW	AT&T	\$946.67	0
28031	11/02/2011	11/02/2011	AW	AT&T (IP SERVICES)	\$404.45	0
28032	11/02/2011	11/02/2011	AW	AQUA OHIO INC	\$105.49	0
28033	11/02/2011	11/02/2011	AW	CITY OF PAINESVILLE, UTILITIES OFFICE	\$439.36	0
28034	11/02/2011	11/02/2011	AW	DOMINION EAST OHIO	\$100.32	0
28035	11/02/2011	11/02/2011	AW	TIME WARNER CABLE - NORTHEAST	\$80.00	0
28036	11/02/2011	11/02/2011	AW	VERIZON WIRELESS	\$464.03	0
Total:					\$522,150.49	

Paul R. Matchesky, Chairman

Amy L. Dawson, Fiscal Officer