

Held

June 1, 2011

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The Concord Township Board of Trustees met for regular meeting June 1, 2011, 7:30 p.m., in Township Hall, located at 7229 Ravenna Road. Chairman Paul R. Malchesky called the meeting to order and led in the Pledge of Allegiance. Trustees present were Paul R. Malchesky, Caroline N. Luhta, and Christopher A. Galloway.

**MINUTES APPROVED:**

April 20, 2011 regular meeting - TABLED

April 27, 2011 Special meeting - TABLED

May 4, 2011 regular meeting – TABLED

May 18, 2011 regular meeting – TABLED

**CORRESPONDENCE – FISCAL OFFICER:**

1. Notification of Lake County Planning Commission meeting re: Summerwood, Phases 3 & 4.
2. Letter from Lake County Commissioners re: requalification of Urban County Status Request for Lake County.
3. Invitation to Community Appreciation Reception from Century Bank.
4. Lake County Planning Commission Meeting Agenda for 5-31-11.
5. Ohio Township Association June newsletter.

**CORRESPONDENCE – TRUSTEES:**

Mrs. Luhta – Calls which were referred to proper people

Mr. Galloway – Calls & visits on flooding issues

Mr. Malchesky:

- Flooding calls
- Thanked Mrs. Dawson for Memorial Day Service at Cemetery

**DEPARTMENT REPORTS:**

- A. **TREASURER'S REPORT** – Amy L. Dawson, Fiscal Officer  
As of May 31, we were 42% of the way through the calendar year.

The Treasury Balance for the 21 Funds within the Township Treasury was \$7.2 million after posting the 1<sup>st</sup> Half Real Estate Taxes received late March. The Treasury Balance includes \$800,000 in funds set aside for specific projects.

Year-to-date expenditures were 24% of the amount appropriated for 2011. The revenue received year to date is 45% including the first half of our real Estate Taxes, so we are within budget.

**CEMETERY SEXTON** – Thank you to: Bill Willoughby, Concord Garden Club, Troop 68, Linda Legg, Fire Dept., Service Dept., and to Mr. Nettis in assisting the Boy Scouts in flag raising. Stop by for next year's Memorial Service.

- B. **ADMINISTRATION DEPT.** – Jack J. Nettis, Jr., Administrator

1) **Recycling** – Had problem over weekend with debris left outside of bins. A lot was not recyclable. Reminded that paper containers are available; money comes back to Township used for Senior events.

2) **Storm & Flooding Issues** – Continue to work with several agencies/offices in resolving issues: Stormwater, Utilities, Engineer's Office.

3) **Power Outages** – Due to high temperatures

- C. **FIRE DEPT.** – Chief Warner

1) **Activities Report for May** – 780 Runs year to date; 178 Runs for May 2011; 5 MVAs, 8 Agency Assists, 11 Fire Alarms, 11 Wires Down, 15 Basic Rescues, 78 Advance/Paramedic, 12 Public Assists, 8 Structure Fires

2) Ambulance ordered for November

3) Update on Press Conference: 8401 Morley Road Explosion  
Ohio Blue Ribbon Suspected Arson: Contact 440-350-5521 or 440-350-5533

## RECORD OF PROCEEDINGS

Concord Township Board of Trustees

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Minutes of

DAYTON LEGAL BANK, INC., FORM NO. 10148

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**Safety Tip: Grills**

- Enjoy the summer fun and be safe when using your gas grill.
- Before using your grill for the first time after winter storage, clean entire unit of rust, cobwebs, small animals or nests to ensure a clean flow of gas.
- Grills should be at least 10 feet from any structure and not under any type of roof or in a garage.
- Storage of propane tanks should be in an outside storage unit- NOT in attached garage.

**D. SERVICE DEPT. – Frank Kraska, Service Director**

- 1) **Concrete & Asphalt Repair Program** – Received 9 bid proposals. Asphalt work will be done on: Sturbridge, Dunbury, Somerset, Chequers Court, Knightsbridge and Stone Creek Lane. Concrete repair work will be done on Weathersfield, Weathervane and Misty Ridge. Work on these projects can be expected to start later this summer.
  - 2) **Township Crews** – Will begin performing road repairs the week of June 6<sup>th</sup>. Residents can expect curb and gutter concrete repairs in the Sturbridge area in advance of the new asphalt work and asphalt repairs will be taking place on Call Drive.
  - 3) **Storm Debris Drop Off** – As a result of storms that swept the area last week, we are allowing residents to drop off storm related tree debris not to exceed four inch in diameter at our service garage located at 7229 Ravenna Road which is located to the rear of the baseball field. Hours for drop-off until this Friday are between 7:30 a.m. - 3:00 p.m. Brush will be chipped and made available to the residents of Concord during the same hours Monday – Friday.
  - 4) **Bank Stabilization** – Completed a bank stabilization project on the Kellogg Creek waterway located just west of Andrea Drive. This project which required placement of large armor stone to prevent further erosion was funded by Lake County Storm Water Department.
  - 5) **Drainage** – Crews responded to various drainage concerns. We continue to rely on residents to report blockages or developing situations that could lead to problems during a rain event and we ask that residents never dump or blow yard waste into streams or ditches.
- E. ZONING DEPT. – Bruce Bullard, Assistant Zoning Inspector**  
**Activities Report for May – 24 Permits, \$2,195.00 Fees, Total Estimated Value: \$2,218,000**
- BOARD OF ZONING APPEALS: 1 Variance – approved.**
- F. RECREATION DEPT. – Linda Legg, Recreation Director, on vacation. Mr. Nettis reported:**  
 Concert Series beginning June 16 – August 4, Thursdays at 7 PM each week, with variety of music. Concord Community Band will be the first in concert series.
- G. CONCORD LAW ENFORCEMENT REPORT – Captain Sparkman**  
**April Activities Report – 801 Calls; Accidents: 3 Injury, 15 Property Damage; No Arrests; 78 Business Checks; 27 Crime Prevention – Deputies located open doors, lights on inside vehicle during night time hours, visit construction sites, visit with contractors; 32 Citations, 59 Warnings, 1 Driving Under Suspension, 1 Operating a Vehicle While Intoxicated**
- New Investigations:** Vandalism, Sex Offense & Drugs - Auburn Rd.; Thefts: Button, Painesville-Warren, Stonecreek & Crile Roads; Shots: Fay Rd.; Burglaries: Nightingale & Winchell Roads; 51 Residential Alarms
- May Activities Report – 977 Calls; Accidents: 2 Injury, 9 Property Damage; Arrests: Domestic Violence – N. Meadows, Ravenna, Auburn Roads; Noise Ordinance – Girdled Rd.; Disorderly Conduct – Auburn & Fredle Roads.; 75 Business checks; 31 Crime Prevention; 33 Citations, 60 Warnings, 3 Driving Under Suspensions, 1 Operating Vehicle While Intoxicated**
- New Investigations:** Thefts: Prouty, Althea & Johnnycake Roads; Vandalism: Girdled & S. Jester Roads; Fight: Fredle Road; Assaults: Auburn & Concord-Hambden Roads; Robbery –Sunoco/Crile Rd., Harrassment – Johnnycake Rd.; 60 Residential Alarms Speed Trailer will be out.

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**AUDIENCE:**

No one spoke.

**OLD BUSINESS:**

- A. **DECISION: STORMWATER REMEDIATION DEMONSTRATION PROJECT.** (After the close of Executive Session 5-18-11, Mrs. Luhta made a motion to rebid the project. Mr. Galloway seconded. Vote: 3 ayes.)

**NEW BUSINESS:**

- A. **APPROVE MAY FINANCIAL REPORTS.** Mrs. Luhta moved to approve the Financial Reports for May. Mr. Galloway seconded. Vote: 3 ayes.
- B. **SERVICE DEPT. – READ ROAD PROGRAM BIDS.** Mr. Galloway read the following bids:
- |  |   |
|--|---|
| <p><u>Asphalt Portion</u></p> <p>1) Chagrin Valley Paving, Inc.<br/>17290 Munn Road<br/>Chagrin Falls, OH 44023<br/><b>\$443,725.85</b></p> <p>2) Ronyak Paving, Inc.<br/>14376 N. Cheshire St.<br/>Burton, OH 44021<br/><b>\$446,439.50</b></p> <p>3) Karvo Paving, Inc.<br/>4524 Hudson Dr.<br/>Stow, OH 44224<br/><b>\$447,138.10</b></p> <p>4) Carron Asphalt Paving, Inc.<br/>7615 Bond Street<br/>Solon, OH 44139<br/><b>\$451,892.50</b></p> <p>5) The Shelly Company<br/>8920 Canyon Falls Blvd., Ste 120<br/>Twinsburg, OH 44087<br/><b>\$499,243.50</b></p> <p>6) Barbicas Construction So., Inc.<br/>124 Darrow Road<br/>Akron, OH 44305<br/><b>\$442,435.10</b><br/>(Incomplete – No Bond included with Bid)</p> | <p><u>Concrete Portion:</u></p> <p>1) C.A. Agresta Construction<br/>4186 Greenvale Road<br/>South Euclid, OH 44121<br/><b>\$81,415.00</b></p> <p>2) Alba Contractors, Inc.<br/>8670 Twinbrook Road<br/>Mentor, OH 44060<br/><b>\$86,125.00</b></p> <p>3) Karvo Paving, Inc.<br/>4524 Hudson Dr.<br/>Stow, OH 44224<br/><b>\$87,647.75</b></p> <p>4) TC Construction Co., Inc.<br/>2936 Lynn Drive<br/>Willoughby Hills, OH 44092<br/><b>\$98,640.00</b></p> |
|--|---|
- C. **DECISION ON ROAD PROGRAM BIDS.** Tabled.
- D. **RESOLUTION 2011-14 / AMEND RESOLUTION 2011-02 FOR SERVICE DEPT. FEES.**  
Tabled.
- E. **ITEMS VOTED ON AT 5-31-11 STAFF MEETING:**
- 1) **Service Dept. – Hire Joseph Vunak, Jr. as Seasonal Full-time Laborer @ \$10/hr., no benefits except OPERS, effective 6-1-11 thru 9-30-11, weather dependent.**  
Mr. Galloway moved to hire Joseph Vunak, Jr. as Seasonal Full-time Laborer @ \$10/hr., for Service Dept., no benefits except OPERS, effective 6-1-11 thru 9-30-11, weather dependent. Mrs. Luhta seconded. Vote: 3 ayes.
  - 2) **Service Dept. – Hire Daniel Buehner as Seasonal Full-time Laborer @ \$10/hr., no benefits except OPERS, effective 6-1-11 thru 9-30-11, weather dependent.**  
Mr. Galloway moved to hire Daniel Buehner as Seasonal Full-time Laborer @ \$10/hr., for Service Dept., no benefits except OPERS, effective 6-1-11 thru 9-30-11, weather dependent. Mrs. Luhta seconded. Vote: 3 ayes.
  - 3) **Service Dept. – Hire Jeremy Johnson as Seasonal Full-time Laborer @ \$10/hr., no benefits except OPERS, effective 6-1-11 thru 9-30-11, weather dependent.**

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Mr. Galloway moved to hire Jeremy Johnson as Seasonal Full-time Laborer @ \$10/hr., for Service Dept., no benefits except OPERS, effective 6-1-11 thru 9-30-11, weather dependent. Mrs. Luhta seconded. Vote: 3 ayes.

**F. FUTURE MEETINGS & ANNOUNCEMENT:**

Tues.	6-7	7:00 PM	ZONING COMMISSION MEETING/Town Hall
Wed.	6-8	7:00 PM	CONCORD COMMUNITY DAYS/Conference Rm
Thurs.	6-9	10:00 AM	BID OPENING: Fire Dept.-Preemptors / Conf. Rm
Tues.	6-14	6:30 PM	OFFICER'S MEETING / Fire Station #1
Wed.	6-15	6:30 PM	TRUSTEES' HOURS / Conference Room
		7:30 PM	TRUSTEES' MEETING / Town Hall

Mrs. Dawson announced Tax Budget Public Hearing needs to be set. Trustees set Public Hearing for Tax Budget for Wed., July 6, 2011, at 7:15 p.m.

Wed. 7-6 7:15 PM PUBLIC HEARING: TAX BUDGET / Town Hall

**G. EXECUTIVE SESSION: DISCUSS DISCIPLINE.** Mr. Galloway moved to recess to Executive Session to discuss discipline. Mrs. Luhta seconded.

Roll Call Vote: Mr. Malchesky – yes; Mr. Galloway – yes; Mrs. Luhta – yes.

Mrs. Luhta moved to close Executive Session. Mr. Galloway seconded. Vote: 3 ayes.

**ADD TO AGENDA:**

**H. CHANGE TO EMPLOYEE HANDBOOK: SECTION 7.9 – POSITIVE TEST RESULTS.** Mr. Galloway moved to add the following to the second paragraph:

'If the individual tests negative without comments of "diluted" after the second test, the second test will be determined to be adequate proof of a negative test and no further action will occur. If the second test is negative and also marked as "diluted", then the individual will be asked to comply with a hair follicle test at a designated medical site. Should this test be negative for a presence of drugs, no further action will be taken. If the test indicates a positive for the presence of drugs, the individual will be immediately taken off safety sensitive duties and will be subject to corrective action up to and including termination.'

Mrs. Luhta seconded. Vote: 3 ayes.

Meeting adjourned at 8:20 p.m.

Trustees approved and signed the following checks:

CONCORD TOWNSHIP, LAKE COUNTY

**Warrant Listing**

5/19/2011 to 6/1/2011

6/8/2011 4:47:27 PM  
UAN v2011.2

Warrant #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
26980	05/04/2011	05/04/2011	AW	INSIDE BUSINESS MAGAZINE	\$85.00 *	V
26980	05/25/2011	05/25/2011	AW	INSIDE BUSINESS MAGAZINE	-\$85.00	V
27064	05/24/2011	05/24/2011	AW	CLEVELAND CHEMICAL PEST CONTROL	\$933.80	O
27065	05/24/2011	05/24/2011	AW	MANGROVE COBRA SOURCE INC	-\$654.50	V
27065	05/24/2011	05/24/2011	AW	MANGROVE COBRA SOURCE INC	\$654.50	V
27066	05/24/2011	05/24/2011	AW	US BANK INSTITUTIONAL CUSTODY SERV	\$32,832.45	O
27067	05/25/2011	05/25/2011	AW	OH PUBLIC EMPLOYEES RETIREMENT SY:	\$257.25	O
27068	05/25/2011	05/25/2011	AW	INSIDE BUSINESS MAGAZINE	\$750.00	O
27069	05/26/2011	05/26/2011	AW	CONCORD PAYROLL	\$115,566.67	O
27070	05/26/2011	05/26/2011	AW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$3,145.00	O
27071	05/26/2011	05/26/2011	AW	OH PUBLIC EMPLOYEES RETIREMENT SY:	\$13,697.27	O
27072	05/26/2011	05/26/2011	AW	OH POLICE & FIRE PENSION FUND (OP&F)	\$15,059.55	O
27073	05/26/2011	05/26/2011	AW	APA OHIO - CLEVELAND SECTION	\$200.00	O
27074	05/26/2011	05/26/2011	AW	B & G HEATING & AIR CONDITIONING LTD	\$1,435.00	O
27075	05/26/2011	05/26/2011	AW	BACKTRACK-EMPLOYMENT SCREENING:	\$159.00	O
27076	05/26/2011	05/26/2011	AW	BAILEY PEST CONTROL CO	\$200.00	O
27077	05/26/2011	05/26/2011	AW	BREMEC GREENHOUSES & NURSERY	\$294.20	O
27078	05/26/2011	05/26/2011	AW	GREATER CLEVELAND CEMETERY ASSN	\$15.00	O
27079	05/26/2011	05/26/2011	AW	LAKE COUNTY TREASURER (SHERIFF'S F	\$115,700.00	O
27080	05/26/2011	05/26/2011	AW	LASKO & OHIO IRRIGATION-LANDSCAPINC	\$117.00	O
27081	05/26/2011	05/26/2011	AW	MANGROVE COBRA SOURCE INC	\$550.00	O
27082	05/26/2011	05/26/2011	AW	OFCA	\$595.00	O
27083	05/26/2011	05/26/2011	AW	PLIC-SBD GRAND ISLAND	\$3,716.75	O
27084	05/26/2011	05/26/2011	AW	PULVER'S LANDSCAPING & DESIGN	\$5,940.56	O
27085	05/26/2011	05/26/2011	AW	SKODA MINOTTI & CO.	\$340.00	O
27086	05/26/2011	05/26/2011	AW	STATE INDUSTRIAL PRODUCTS	\$123.39	O

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CONCORD TOWNSHIP, LAKE COUNTY

## Warrant Listing

5/19/2011 to 6/1/2011

6/18/2011 4:47:27 PM

JAN v2011.2

Warrant #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
27087	05/26/2011	05/26/2011	AW	TIME WARNER CABLE - NORTHEAST	\$79.95	O
27088	05/26/2011	05/26/2011	AW	WARREN FIRE EQUIPMENT INC	\$450.61	O
27089	05/26/2011	05/26/2011	AW	WILLOUGHBY CONCRETE BUILDERS SUPI	\$640.45	O
27090	05/26/2011	05/26/2011	AW	WINDOW CLEANING SERVICE CO	\$235.00	O
27091	05/26/2011	05/26/2011	AW	WILES & RICHARDS	\$943.25	O
27092	05/26/2011	05/26/2011	AW	ZERO 7 DESIGN CONCEPTS	\$135.58	O
27093	05/26/2011	05/26/2011	AW	BRIAN DANIELS	\$100.00	V
27093	05/31/2011	06/01/2011	AW	BRIAN DANIELS	\$100.00	V
27094	05/26/2011	05/26/2011	AW	STEVE TOKISH	\$459.79	V
27094	05/31/2011	06/01/2011	AW	STEVE TOKISH	-\$459.79	V
27095	05/26/2011	05/26/2011	AW	AT&T	\$349.75	V
27096	05/26/2011	05/26/2011	AW	DOMINION EAST OHIO	\$365.17	O
27097	05/26/2011	05/26/2011	AW	KLAIS & COMPANY, INC.	\$318.97	O
27098	05/27/2011	05/27/2011	AW	SCOTT A MONTZ	\$70.03	O
27099	05/27/2011	05/27/2011	AW	BRADLEY A BERG	\$61.30	O
27100	05/27/2011	05/27/2011	AW	JOE WILLIAMS	\$96.61	O
27101	06/01/2011	06/01/2011	AW	ACME-MACKENZIE NURSERY SUPPLY	\$73.76	O
27102	06/01/2011	06/01/2011	AW	ADP INC	\$439.40	O
27103	06/01/2011	06/01/2011	AW	APA OHIO - CLEVELAND SECTION	\$50.00	O
27104	06/01/2011	06/01/2011	AW	BREMEC GREENHOUSES & NURSERY	\$187.30	O
27105	06/01/2011	06/01/2011	AW	CORNERSTONE IT, INC	\$187.50	O
27106	06/01/2011	06/01/2011	AW	COUNTRYSIDE TRUCK SERVICE INC	\$987.76	O
27107	06/01/2011	06/01/2011	AW	FIRE & RESCUE PRODUCTS	\$763.00	O
27108	06/01/2011	06/01/2011	AW	THE FLAG STORE	\$80.00	O
27109	06/01/2011	06/01/2011	AW	HEMLY TOOL SUPPLY INC	\$12.89	O
27110	06/01/2011	06/01/2011	AW	JEFF'S GARAGE, INC.	\$564.63	O
27111	06/01/2011	06/01/2011	AW	JEN'S CLEANING SERVICE	\$683.00	O
27112	06/01/2011	06/01/2011	AW	JK DOOR SERVICE	\$247.00	O
27113	06/01/2011	06/01/2011	AW	KIMBALL MIDWEST	\$146.59	O
27114	06/01/2011	06/01/2011	AW	MAPLEDALE FARM, INC	\$34.50	O
27115	06/01/2011	06/01/2011	AW	MENTOR RECYCLED LANDSCAPE MATERI	\$407.50	O
27116	06/01/2011	06/01/2011	AW	SAM'S CLUB/GEMB	\$634.00	O
27117	06/01/2011	06/01/2011	AW	SQUIRE, SANDERS & DEMPSEY (US)LLP	\$8,500.00	O
27118	06/01/2011	06/01/2011	AW	SUMMERS RUBBER COMPANY	\$32.88	O
27119	06/01/2011	06/01/2011	AW	SUSQUEHANNA FIRE EQUIPMENT CO.	\$1,500.00	O
27120	06/01/2011	06/01/2011	AW	SUTPHEN CORPORATION	\$24.40	O
27121	06/01/2011	06/01/2011	AW	WEDDLE TOOL COMPANY, INC.	\$1,300.00	O
27122	06/01/2011	06/01/2011	AW	RICH WOOD PLUMBING, HEATING & A/C, IP	\$695.00	O
27123	06/01/2011	06/01/2011	AW	AQUA OHIO INC	\$146.95	O
27124	06/01/2011	06/01/2011	AW	VERIZON WIRELESS	\$436.28	O
27125	06/01/2011	06/01/2011	AW	BRENDA DAY	\$100.00	O
27126	06/01/2011	06/01/2011	AW	CHRISTOPHER A. GALLOWAY	\$543.00	O
27127	06/01/2011	06/01/2011	AW	ED KRAUSE	\$130.00	O
27128	06/01/2011	06/01/2011	AW	FREDERICK C. GRUPE	\$660.00	O
27128	06/07/2011	06/07/2011	AW	FREDERICK C. GRUPE	-\$660.00 *	V
27129	06/01/2011	06/01/2011	AW	JACK NETTIS	\$127.01	O
27130	06/01/2011	06/01/2011	AW	MATTHEW R SABO	\$2,760.00	O
27131	06/01/2011	06/01/2011	AW	WALLY BRAINARD	\$2,370.00	O
27132	06/01/2011	06/01/2011	AW	CINTAS FAS LOCKBOX 636525	\$475.40	O
27133	06/01/2011	06/01/2011	AW	CRILE ROAD HARDWARE	\$978.53	O
27134	06/01/2011	06/01/2011	AW	LOWE'S	\$697.07	O
27135	06/01/2011	06/01/2011	AW	FIFTH THIRD BANK	\$2,321.58	O
27136	06/01/2011	06/01/2011	AW	AT&T	\$393.46	O
27137	06/01/2011	06/01/2011	AW	AT&T	\$597.22	O
27138	06/01/2011	06/01/2011	AW	AT&T LONG DISTANCE	\$18.12	O
27139	06/01/2011	06/01/2011	AW	BRIAN DANIELS	\$80.00	O
27140	06/01/2011	06/01/2011	AW	STEVE TOKISH	\$456.79	O
27141	06/01/2011	06/01/2011	AW	SIEVERS SECURITY INC	\$165.00	O

Total: \$346,297.08

Paul R. Malchesky, Chairman

Amy L. Dawson, Fiscal Officer

