

RECORD OF PROCEEDINGS

0017

Minutes of

Concord Township Board of Trustees

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held February 2, 2011

20

The Concord Township Board of Trustees met for Public Hearing February 2, 2011, at 6:45 p.m., in the Township Hall, located at 7229 Ravenna Road. Chairman Paul R. Malchesky called the meeting to order. Trustees present were Paul R. Malchesky, Caroline N. Luhta, and Christopher A. Galloway.

It was established legal notice had been made.

The purpose of the meeting was to consider Proposed Accessory Use & Zoning Text Amendments.

AUDIENCE: The following audience members spoke: (See Transcript of Proceedings for details.)

Jim Davies, 75530 Alleghany Drive

Sherman King, 7080 Morley Road

DISCUSSION – TRUSTEES: (See Transcript of Proceedings for details.)

All Trustees were in agreement to recess the Public Hearing.

Public Hearing recessed to 2-16-11 at 7:00 p.m.

(See Transcript of Proceedings attached to minutes' page 23, pages 2-22.)

The Concord Township Board of Trustees met for regular meeting February 2, 2011, at 7:30 p.m., in the Township Hall, located at 7229 Ravenna Road. Chairman Paul R. Malchesky called the meeting to order and led in the Pledge of Allegiance. Trustees present were Paul R. Malchesky, Caroline N. Luhta, and Christopher A. Galloway.

APPROVAL OF MINUTES:

December 1, 2010 regular meeting minutes approved with correction, on page 146, under New Business, "Item D", Resolution 2010-25, 6th paragraph, third line, typo error of "f" to read "of" every 5 years.

December 8, 2010 Emergency Meeting minutes approved as written.

December 15, 2010 Regular Meeting minutes approved as written.

December 30, 2010 Special Meeting minutes approved as written.

January 5, 2011 Organizational & Regular Meeting – TABLED

January 19, 2011 Regular Meeting – TABLED

CORRESPONDENCE – FISCAL OFFICER:

1. Fax from Lake County Commissioners re: Summerwood Subdivision Phase 2.
2. Fundraiser invitation from Lifeline, Inc.
3. Memo from Lake County Planning Commission re: 2011 Meeting & Submission Dates.
4. Letter from Troop 316 requesting Commendation Letter for Eagle Scout & invitation to ceremony.
5. Letter from Dominion Resources Services, Inc. re: AMR Cost Recovery Charge.
6. Letter from Lake County General Health District re: notice of 2011 District Advisory Council Meeting, proposed agenda for 3-14-11 meeting, & minutes of 3-8-10 meeting.
7. Job posting for Water Treatment Operator Trainee for Lake County Department of Utilities.
8. Resolution from Lake County Commissioners authorizing final release of the Lake County Engineer's portion of the combined construction surety & acceptance of 2-yr. maintenance bonds for Summerwood Subdivision Phase 2.
9. Lake County Engineer's Winter 2011 newsletter
10. Invitation to Ohio Bioproducts Symposium.
11. Letter from Fair Housing Resource Center re: Zoning Ordinance.

CORRESPONDENCE – TRUSTEES:

Mr. Galloway: E-mails re: Public Hearing.

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Mr. Malchesky: E-mails.

Mrs. Luhta: E-mails & phone calls.

DEPARTMENT REPORTS:

- A. **TREASURER'S REPORT** – Amy L. Dawson, Fiscal Officer
The Total Revenue that we have Budgeted for 2011 is approx. \$10 million.

Of that total, approximately 60%, or \$6 million, will be generated by Real Estate Taxes (including levy proceeds.)

Another 3%, or \$200,000, will come from State and Local Government Funds.

Vehicle License and Gas Taxes account for 3%, or \$200,000, of our total Revenue.

The remaining \$3.5 million, or 35%, is generated from Interest Income, Zoning Permit Fees, Community Center Rentals & Classes, EMS Billing, Grants, JEDD revenue, Cable Franchise Fees, Lighting Assessments, Cemetery Fees, Hotel Excise Tax, sales of equipment and gifts.

Residents pay their Real Estate Taxes in February and July—the Township receives our portion of those settlements from the Lake County Auditor in March and August.

Concord Township receives only around 11% of the Real Estate Taxes that you pay. The other 89% goes to Lake County, the Park District, Lakeland Community College, Special Services of Lake County, your Library District and your School District.

We have incurred no extraordinary items of revenue or expenditures through January of 2011 and I am happy to say we are on budget in all accounts.

B. **ADMINISTRATION DEPT.** – Jack J. Nettis, Jr., Administrator,

- 1) **Snow Plowing** – Received e-mails & calls re: residents being upset with their neighbor's snowplowing service pushing snow across the street to onto their property. – There is no resolution forbidding this; suggest neighbors speak to neighbors about such issues. The Township may take action if the snow that is pushed creates a true road hazard.

C. **FIRE DEPT.** – Chief Warner

- 1) **Activities Report for January** - Total Runs for Jan 2011: 153; 17 MVA, 11 Agency Assists, 14 Fire Alarms, 16 Basic Rescues, 62 Advance/Paramedics, 11 Public Assists, 5 Structure Fires.
- 2) **Part Time Hire:** Firefighter/EMT Basic Adam Friedel - Mr. Galloway moved to approve the hiring of PTFE EMT Basic, Adam Friedel, subject to passing background check, physicals & completion of new hire/payroll documentation. Mrs. Luhta seconded. Vote: 3 ayes.
- 3) **Radio System** – Update given. We received grants for a \$10 million system, that brought it down to \$1.3 million which will be divided up amongst the communities in Lake County. It will have interoperability between 3 or 4 counties & eventually statewide. Concord's contribution will be around \$12,700 & we'll be purchasing radios.
(See Transcript of Proceedings attached to minutes' page 23, pages 26 & 27.)
- 4) **Equipment** – Update given. Auburn students working on '98 Chevy pickup. They will do body work & paint it. We pay for the parts.
- 5) **EOP** – Drill results given.
(See Transcript of Proceedings attached to minutes' page 23, pages 27 & 28.)

SAFETY TIP: February

The Concord Twp. Fire Dept. has promoted over the last several years the "Get Ready with Freddie" program. This program helps you plan for emergencies, whether they are fire, weather, or man-made.

Many of us watched ours neighbors in Fairport Harbor leave their homes in the early

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morning hours without any personal belongings. By planning for emergencies you will be better able to cope with those first hectic moments if called to evacuate your home.

Having a communications plan will give your loved ones the ability to contact you, instead of wondering what has happened and where you are.

Having a plan for those with medical needs assists first responders with providing timely intervention.

Having a plan can be the first step in putting pieces of your life back together.

The Concord Twp. Fire Dept. will be there before, during and after your emergency. We can help with your plan.

D. SERVICE DEPT. – Frank Kraska, Service Director
We participated in an emergency operation drill with fellow departments specifically the fire dept. In this drill we simulated blizzard conditions and we may encounter. With that said we would like to thank the city of Chicago for handling that one for us.

We have been very active with potpourri winter weather over the last 48 hours and I would like to report that response to the storm by township crews was commendable and we again would like to thank the residents for their unending patience during this above average winter.

January's weather kept township crews very active:

- 55 dispatches for snow related events
- Each event calls for anywhere from 5 to 11 vehicles and operators
- A little over two thousand tons have been spread on hills curves and intersections so far this winter which represents about 40 % of normal winter usage.

E. ZONING DEPT. – Bruce Bullard, Assistant Zoning Inspector
Activities Report for January – 9 permits; \$1,935.00 Fees; Estimated Value: \$2,180,000.
The YMCA house will be built in Concord Township this year at Nature Preserve South.

F. RECREATION DEPT. – Linda Legg, Recreation Dept. – No report; Mrs. Legg sick.

G. CONCORD LAW ENFORCEMENT REPORT – Lt. Karl Dondorfer, LCSD
Activities Report for January – 902 Calls: 37 citations, 59 traffic warnings, 7 DUI arrests, 2 driving under suspension, 21 property damage motor vehicle accidents, 6 injury accidents, 90 business checks, 45 community policing checks, & 55 alarms.

5 arrests: domestic violence arrests on Colleen Drive & Ridgeview Trail, possession of marijuana arrest on Johnnycake, and receiving stolen property arrest on 44 & 84.

Several investigations: Theft – Winding Trail, Stone Hollow, South Forest Drive, Candlestick Lane, Country Scene, Kellogg Rd., & Johnnycake Ridge Rd.; Assault – Auburn Road; Vandalism – Deer Haven; Drugs – Cobblestone & Old Johnnycake; Sex Offense – Johnnycake Ridge Rd.;

Mr. Galloway: We all had an e-mail a couple days ago from resident re: safety concern with respect to the bus stop at Prouty & Hampton Bay. Continual problem with bus stops there, that intersection, people turning into & out of Hampton Bay where the buses stop. Behind the bus, they can sneak behind & drive in. Resident asking if you can be over there around 3:20 – 3:40 p.m.

Lt. Dondorfer will issue a patrol request.

AUDIENCE:

The following people spoke to the trustees regarding issues they were having with their houses on Country Scene Lane: (See Transcript of Proceedings for details.)

Jack Richards, 9855 Country Scene Lane

Shirley Coffin, 9851 Country Scene Lane

Al Raimondo, 9895 Country Scene Lane

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Mr. Malchesky suggest they give us a list, send e-mails or leave a voicemail so we can put all the issues down in writing & we'll go to the appropriate bodies & see what we can do.

(See Transcript of Proceedings attached to minutes' page 23, pages 33-42.)

Jon Sandacz & Sydney Martis, both Notre Dame Cathedral Latin students, attended meeting for Government Class.

OLD BUSINESS;

No old business.

NEW BUSINESS:

- A. APPROVE JANUARY FINANCIAL REPORTS. Mr. Galloway moved to approve the January Financial Reports. Mrs. Luhta seconded. Vote: 3 ayes.
- B. DECISION ON PUBLIC HEARING: PROPOSED ACCESSORY USE & ZONING TEXT AMENDMENTS. Public Hearing is recessed. TABLED.
- C. FIRE DEPT. NEW HIRE: PTF EMT BASIC, ADAM FRIEDEL. (See Department Reports, item C - Fire Dept., #2, page 18.)
- D. ZONING DEPT. BOARD OF ZONING APPEALS RESIGNATION: RICHARD SMITH, EFFECTIVE 1-24-11. Mrs. Luhta moved to accept Richard Smith's resignation, with regrets, from the Zoning Board of Appeals. Mr. Galloway seconded. Vote: 3 ayes.
- E. ZONING DEPT. APPOINTMENT TO ZONING BOARD OF APPEALS: GERARD REIS, EFFECTIVE 2-2-11. Mr. Galloway moved to appoint Gerard Reis to the Zoning Board of Appeals, effective 2-2-11, to serve the remainder of Richard Smith's term ending 3-31-14. Mrs. Luhta seconded. Vote: 3 ayes.
- F. RECYCLING CHANGE ORDER. Tabled.
- G. PERMISSION FOR O.R.COLAN / WILBUR SMITH ASSOCIATES TO PERFORM PROPERTY APPRAISAL IN CORRIDOR. Mr. Galloway moved to hire O.R. Colan / Wilbur Smith Associates to perform property appraisal in corridor. Mrs. Luhta seconded. Vote: 3 ayes.
- H. ANNOUNCEMENT: BOARD OF ZONING APPEALS OPENING, EFFECTIVE 4-1-11 THRU 3-31-16. Zoning Commission opening as well.
- I. FUTURE MEETINGS & ANNOUNCEMENTS:
 Tues. 2-8 6:30 PM OFFICERS' MEETING / Fire Station #1
 Wed. 2-9 7:00 PM BOARD OF ZONING APPEALS / Town Hall
 Mon. 2-14 10:00 AM BID OPENING: JEDD PROPOSAL / Conference Room
 Wed. 2-16 5:00 PM APPROPRIATIONS WORKSHOP / Conference Room
 6:00 PM TRUSTEES' HOURS / Conference Room
 7:00 PM TRUSTEES' PUBLIC HEARING CONT. / Town Hall
 2-16 7:30 PM TRUSTEES' REGULAR MEETING / Town Hall

Meeting adjourned.

Trustees approved and signed the following checks:

CONCORD TOWNSHIP, LAKE COUNTY 3/16/2011 11:06:51 AM
 Warrant Listing UAN V2011.1
 1/20/2011 to 2/2/2011

Warrant #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
26454	01/20/2011	01/20/2011	AW	LOVE INSURANCE AGENCY	\$25,318.00	C
26455	01/20/2011	01/20/2011	AW	NOTA	\$50.00	V
26455	01/25/2011	01/25/2011	AW	NOTA	-\$50.00	V
26456	01/20/2011	01/20/2011	RW	PARKE BROTHERS CONSTRUCTION LLC	\$45.00	O
26457	01/20/2011	01/20/2011	AW	US BANK INSTITUTIONAL CUSTODY SERV	\$32,061.74	V
26457	01/25/2011	01/25/2011	AW	US BANK INSTITUTIONAL CUSTODY SERV	-\$32,061.74	V
26458	01/25/2011	01/25/2011	AW	US BANK INSTITUTIONAL CUSTODY SERV	\$31,742.86	O
26459	01/25/2011	01/25/2011	AW	GLACIAL ENERGY	\$1,266.59	O
26460	01/27/2011	01/27/2011	AW	CORNERSTONE IT, INC	\$187.50	O
26461	01/27/2011	01/27/2011	AW	FIFTH THIRD BANK	\$256.67	O
26462	01/27/2011	01/27/2011	AW	JOHN S CROCKER, LAKE COUNTY TREAS	\$7,579.78	O
26463	01/27/2011	01/27/2011	AW	LAKE COUNTY FIRE CHIEFS (LCFCA)	\$1,436.36	O
26464	01/27/2011	01/27/2011	AW	LOVE INSURANCE AGENCY	\$5,365.00	O
26465	01/27/2011	01/27/2011	AW	OHIO FIRE & EMERGENCY SERVICES FDN	\$1,600.00	O
26466	01/27/2011	01/27/2011	AW	OHIO FIRE CHIEFS ASSOCIATION INC	\$80.00	O

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3/16/2011 11:06:51 AM
UAN V2011.1

Warrant Listing

1/20/2011 to 2/2/2011

Warrant #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
26467	01/27/2011	01/27/2011	AW	STAPLES CREDIT PLAN	\$265.38	0
26468	01/27/2011	01/27/2011	AW	SUMMERS RUBBER COMPANY	\$105.89	0
26469	01/27/2011	01/27/2011	AW	ZEPPPE'S PIZZERIA OF CONCORD	\$208.22	0
26470	01/27/2011	01/27/2011	AW	JANET HLAVAC	\$10.20	0
26471	01/27/2011	01/27/2011	AW	USA MOBILITY WIRELESS INC	\$723.42	0
26472	02/02/2011	02/02/2011	AW	A&A SAFETY	\$443.70	0
26473	02/02/2011	02/02/2011	AW	CHAGRIN VALLEY AUTO PARTS (NAPA PV	\$1,046.55	0
26474	02/02/2011	02/02/2011	AW	CONCORD ROAD EQUIPMENT MFG INC	\$92.52	0
26475	02/02/2011	02/02/2011	AW	CORNERSTONE IT, INC	\$187.50	0
26476	02/02/2011	02/02/2011	AW	COWAN HEATING & A/C, INC.	\$2,800.00	0
26477	02/02/2011	02/02/2011	AW	CRILE ROAD HARDWARE	\$78.88	0
26478	02/02/2011	02/02/2011	AW	DETROIT INDUSTRIAL TOOL	\$418.58	0
26479	02/02/2011	02/02/2011	AW	Eri USA R&M CO.INC.-CABOT, PA	\$940.99	0
26480	02/02/2011	02/02/2011	AW	FORT DEARBORN LIFE INSURANCE COMP	\$3,938.44	0
26481	02/02/2011	02/02/2011	AW	ADP INC	\$503.60	0
26482	02/02/2011	02/02/2011	AW	AIRGAS GREAT LAKES	\$81.89	0
26483	02/02/2011	02/02/2011	AW	BEST TRUCK EQUIPMENT INC	\$57.10	0
26484	02/02/2011	02/02/2011	AW	BLACKMORE'S SECURITY INC.	\$411.50	0
26485	02/02/2011	02/02/2011	AW	CHARDON WELDING INC.	\$80.00	0
26486	02/02/2011	02/02/2011	AW	CLASSIC CHEVROLET	\$155.50	0
26487	02/02/2011	02/02/2011	AW	CLASSIC FORD	\$41.07	0
26488	02/02/2011	02/02/2011	AW	COMMUNICATIONS SERVICE	\$96.00	0
26489	02/02/2011	02/02/2011	AW	GALETON	\$109.95	0
26490	02/02/2011	02/02/2011	AW	G.NEIL	\$299.95	0
26491	02/02/2011	02/02/2011	AW	CORNERSTONE IT, INC	\$690.00	0
26492	02/02/2011	02/02/2011	AW	JEN'S CLEANING SERVICE	\$683.00	0
26493	02/02/2011	02/02/2011	AW	JOUGHIN & COMPANY HARDWARE	\$40.47	0
26494	02/02/2011	02/02/2011	AW	KINZUA ENVIRONMENTAL, INC	\$197.00	0
26495	02/02/2011	02/02/2011	AW	KWIK KLEEN	\$62.50	0
26496	02/02/2011	02/02/2011	AW	LAKE TRUCK SALES & SERVICE INC	\$1,938.28	0
26497	02/02/2011	02/02/2011	AW	LEW'S RELIABLE HEAT & A/C	\$140.00	0
26498	02/02/2011	02/02/2011	AW	LOWE'S	\$673.26	0
26499	02/02/2011	02/02/2011	AW	MELTON REPORTING	\$480.50	0
26500	02/02/2011	02/02/2011	AW	NEO ELECTRICAL SUPPLY CO	\$18.72	0
26501	02/02/2011	02/02/2011	AW	NORTH AMERICAN SALT CO	\$25,901.45	0
26502	02/02/2011	02/02/2011	AW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$2,881.83	0
26503	02/02/2011	02/02/2011	AW	GRANIT BRONZ/ COLD SPRING GRANITE C	\$2,524.20	0
26504	02/02/2011	02/02/2011	AW	SAM'S CLUB/GEMB	\$361.89	0
26505	02/02/2011	02/02/2011	AW	THE NEWS HERALD	\$460.36	0
26506	02/02/2011	02/02/2011	AW	TREASURER, STATE OF OHIO (BOILERS)	\$53.25	0
26507	02/02/2011	02/02/2011	AW	UNIVERSITY HOSPITALS CORPORATE HE/	\$2,000.00	0
26508	02/02/2011	02/02/2011	AW	ALBERS & ALBERS	\$450.00	0
26509	02/02/2011	02/02/2011	AW	TREASURER OF STATE C/O DEPT OF TRAI	\$900.00	0
26510	02/02/2011	02/02/2011	AW	VERIZON WIRELESS	\$685.66	0
26511	02/02/2011	02/02/2011	AW	WILES & RICHARDS	\$385.25	0
26512	02/02/2011	02/02/2011	AW	BRIAN DANIELS	\$100.00	0
26513	02/02/2011	02/02/2011	AW	BRIAN J SMITH	\$36.69	0
26514	02/02/2011	02/02/2011	AW	ED KRAUSE	\$130.00	0
26515	02/02/2011	02/02/2011	AW	JACK NETTIS	\$43.86	0
26516	02/02/2011	02/02/2011	AW	JANET HLAVAC	\$7.14	0
26517	02/02/2011	02/02/2011	AW	KATHIE HINES	\$300.00	0
26518	02/02/2011	02/02/2011	AW	AQUA OHIO INC	\$103.65	0
26519	02/02/2011	02/02/2011	AW	AT&T	\$605.77	0
26520	02/02/2011	02/02/2011	AW	AT&T (IP SERVICES)	\$393.46	0
26521	02/02/2011	02/02/2011	AW	CITY OF PAINESVILLE, UTILITIES OFFICE	\$321.81	0
26522	02/02/2011	02/02/2011	AW	DOMINION EAST OHIO	\$1,420.57	0
26523	02/02/2011	02/02/2011	AW	THE ILLUMINATING COMPANY	\$726.91	0
26524	02/02/2011	02/02/2011	AW	L.C.D.U.	\$114.24	0
26525	02/02/2011	02/02/2011	AW	TIME WARNER CABLE - NORTHEAST	\$79.95	0
26526	02/02/2011	02/02/2011	AW	BUREAU OF WORKERS' COMPENSATION	\$69,139.01	0
Total:					\$203,025.27	

Transcript of Proceedings: Public Hearing: Proposed Accessory Use & Zoning Text Amendments;
Fire Dept. Report: Item 3 – Radio System, Item 5 – EOP. (See Page 22)

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Original Transcript of Proceedings on file in Town Hall.

Paul R. Malchesky, Chairman

Amy L. Dawson, Fiscal Officer