

Held March 3, 2010 at 20

The Concord Township Board of Trustees met for two consecutive Public Hearings March 3, 2010, 6:00 p.m., in the Township Hall located at 7229 Ravenna Road. Chairman Christopher A. Galloway called the meeting to order. Trustees present were Christopher A. Galloway, Paul R. Malchesky, and Caroline N. Luhta.

PUBLIC HEARING #1: Continuation of Proposed Residential Conservation Development (R-2 RCD District).

It was established notice had been made.

Mr. Novak presented a new plan as previously requested by the Concord Township Trustees.

Mr. Lucas will prepare the declaration in final form. He recommended the Concord Township Trustees close the public hearing and they have 20 days to make a decision.

The audience was asked to speak.

Vanessa Pesec, 11705 Call Court, wants to make sure that the open space is natural.

Bill Weigand, 11895 Girdled Road: February 1st News Herald article states historical value to property: General Simon Perkin's winter camp was here.

Mrs. Luhta: Would like to preserve the monument.

Public Hearing closed at 6:45 p.m.

(See Transcript of Proceedings pages 2-12, attached to minutes' page 41.)

PUBLIC HEARING #2: Proposed Town Hall Corridor Zoning Map Amendments, as recommended by Concord Zoning Commission.

It was established notice had been made.

Mr. Galloway gave a brief history of the Zoning Commissions work.

(See Transcript of Proceedings pages 14 & 15 for legal description that was read.)

The audience was asked to speak:

Erik Walters, 60 S. Park Place, Painesville, spoke on behalf of 2 clients. They are in favor for the rezoning.

Stephanie Arnold, 11473 Concord-Hambden Road, opposed to the zoning change.

Bill Weigand, 11895 Girdled Road, inquired how the rezone would impact the church

Mrs. Luhta: Both church & school is a conditional use. It's already provided for under this zoning.

Public Hearing closed.

(See Transcript of Proceedings pages 16-20, attached to minutes' page 41.)

The Concord Township Board of Trustees met for regular meeting March 3, 2010, 7:30 p.m., in the Township Hall located at 7229 Ravenna Road. Chairman Christopher A. Galloway called the meeting to order and led in the Pledge of Allegiance. Trustees present were Christopher A. Galloway, Paul R. Malchesky, and Caroline N. Luhta.

APPROVAL OF MINUTES:

December 29, 2009 Trustees' Special Meeting approved as written.

January 5, 2010 Trustees' Special Meeting approved as written.

January 6, 2010 Trustees' Public Hearing approved as written.

January 6, 2010 Organizational Meeting approved as written.

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January 6, 2010 Regular Meeting approved as written.

January 20, 2010 Trustees' Public Hearing approved as written.

January 20, 2010 Trustees' Regular Meeting approved as written.

February 3, 2010 Trustees' Public Hearing – TABLED

February 3, 2010 Trustees' Regular Meeting – TABLED

February 17, 2010 Trustees' Public Hearing – TABLED

February 17, 2010 Trustees' Regular Meeting – TABLED

CORRESPONDENCE – FISCAL OFFICER:

1. Copy of letter to Lake County Commissioners from Lake County Engineer re: Summerwood Subdivision Phase 1, release of maintenance surety.
2. Memo from Northeast Ohio Area-wide Coordinating Agency re: application process for JARC and New Freedom Program Funding.
3. Memo from Lake County General Health District re: reminder of District Advisory Council Meeting.
4. Letter from Lake County Commissioners re: Summerwood Subdivision Phase 1.
5. Letter from Lake County Commissioners re; Concord Township Hospital Development Road Safety Project.
6. March 2010 newsletter from Lake County Development Council, Inc.
7. Letter from Madison Township re; access management on county roads.
8. Copy of letter to Valore Builders from Lake County Engineer re: Cambden Creek Estates Subdivision Phase 1 & 2.
9. Lake County Soil & Water Conservation District 2009 fourth quarter newsletter.
10. Thank you letter for nomination of Legislator of the Year from Lorraine Fende.
11. Copy of letter to Bradley Malloy of Michael Baker Jr., Inc. from ODOT re: project management performance.

CORRESPONDENCE – TRUSTEES:

Mrs. Luhta:

- Attended Lorraine Fende's meeting at Lakeland about the electric rates.
- Attended Stormwater meeting at the Utilities Dept.

Mr. Galloway:

- Attended OTA Conference along with Mr. Nettis & Mrs. Dawson.
- Will be attending Lake County General Health District annual meeting on Monday.

(See Transcript of Proceedings pages 21-23, attached to minutes' page 41.)

DEPARTMENT REPORTS:

- A. **TREASURERS' REPORT** – Amy L. Dawson, Fiscal Officer
As of February 28, we were 16% of the way through the calendar year.

The Treasury Balance for the 21 Funds within the Township Treasury was \$1.5 million after posting the advance of the 1st Half Real Estate Taxes which will be received in late March. The Treasury Balance includes \$.5 million in funds set aside for specific projects.

Year-to-date expenditures were 9% of the amount appropriated for 2010, so we are within budget. I also attended the OH Township Assoc. Conference where I was able to get my annual Center for Public Investment Management Certification.

Cemetery:

Are you aware that we buy back previously purchased lots? If you are the owner of a Concord Township Cemetery plot that you will not be using because it was purchased for a loved one who moved out of the area or was buried elsewhere, please give myself or Linda Thirion at x 102 a call and we would be happy to discuss it further.

If you have any questions, please do not hesitate to call our office at 354-7510 ext 128.

- B. **ADMINISTRATION DEPT.** – Jack J. Nettis, Jr., Administrator, credited the Service Dept. for the hard work the previous weekend with the heavy snow storm. Acknowledged the damage to mailboxes. Reminded residents to review the mailbox policy and to consider snow barricades.

RECORD OF PROCEEDINGS

Minutes of

Concord Township Board of Trustees

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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(See Transcript of Proceedings pages 24 & 25, attached to minutes' page 41.)

Mrs. Luhta announced that there are alternate positions open for the Board of Zoning Appeals and the Zoning Commission; one alternate per board is available. Interested parties should send a letter of interest & a resume to the Board of Trustees at Concord Town Hall by Wednesday, March 24, 2010. This is posted on the website and on Channel 20.

Mr. Galloway dispensed with the remaining department reports.

AUDIENCE:

Craig Cormack, Maple Ridge Garden Center, 7220 Ravenna Rd.: Missed Rezoning Public Hearing as he thought it was at 7 p.m. Spoke about the potential rezoning of his property. By restricting the use of a few acres, it takes away more of the retail options. There aren't many retail options in Concord.

(See Transcript of Proceedings pages 25-29, attached to minutes' page 41.)

OLD BUSINESS:

- A. **DECISION ON PUBLIC HEARING: PROPOSED RESIDENTIAL CONSERVATION DEVELOPMENT (R-2 RCD DISTRICT.)** Tabled.

NEW BUSINESS:

- A. **APPROVE FEBRUARY FINANCIAL REPORTS.** Mrs. Luhta moved to approve the February financial reports. Mr. Malchesky seconded. Vote: 3 ayes.
- B. **DECISION ON PUBLIC HEARING: PROPOSED TOWN HALL CORRIDOR ZONING MAP AMENDMENTS, AS RECOMMENDED BY CONCORD ZONING COMMISSION.**
- a. Mr. Malchesky moved to rezone the following properties situated west of the Ravenna Road on Concord-Hambden Rd. from the M, Manufacturing District, to the THN, Town Hall Neighborhood District.
- The properties north of Concord-Hambden Rd. and subject to this proposed rezoning include Permanent Parcel Numbers 8A-14-39, 8A-14-12, and 8A-14-11. The properties to the south of Concord-Hambden Rd. and subject to this proposed rezoning include Permanent Parcel Numbers 8A-13-2 and 8A-13-3.
- Mrs. Luhta seconded. Vote: 3 ayes.
- b. Mr. Malchesky moved to adopt the recommendation by the Concord Township Zoning Commission to rezone Permanent Parcel Numbers 8A-14-14 and 8A-14-10 situated west of Ravenna Road & north of Concord-Hambden Rd. from the R-1, Residential District, to the THC, Town Hall Commons District. Mrs. Luhta seconded. Vote: 3 ayes.
- c. Mr. Malchesky moved to adopt the recommendation of Concord Township Zoning Commission's decision to rezone Permanent parcel Numbers 8A-13-36, 8A-13-4, 8A-13-5, and 8A-13-10 situated west of Ravenna Road and south of Concord-Hambden Rd. from the B-1, Restricted Retail District to the THC, Town Hall Commons District. Mrs. Luhta seconded.
- Discussion: Mrs. Luhta sympathizes because she hates to vote on something that the owner objects to. Mr. Cormack has option to appeal for a variance in case there is something that he feels would be appropriate for that land.
- Vote: 3 ayes.
- d. Mr. Malchesky moved to adopt Concord Township Zoning Commission's recommendation to rezone Permanent Parcel Numbers 8A-13-8 and 8A-13-9 situated west of Ravenna Road, south of Concord-Hambden Rd. from R-1, Residential District, to the Town Hall Commons District. Mrs. Luhta seconded. Vote: 3 ayes.
- e. Mr. Malchesky moved to adopt Concord Township Zoning Commission's decision to

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rezone Permanent parch Number 8A-13-55 situated west of Ravenna and south of Concord-Hambden Rd. from R-2, Planned Unit Development District, to the Town Hall Commons District. Mrs. Luhta seconded. Vote: 3 ayes.

- f. Mr. Malchesky moved to adopt Concord Township Zoning Commission's recommendation to rezone the following properties east of Ravenna Road and to the north & south of Concord-Hambden Rd. from the B-2, General Business District, to the Town Hall Commons, or THC District. The properties north of Concord-Hambden Rd. and subject to the proposed rezoning include Permanent Parcel Numbers 8A-14-8, 8A-14-68, 8A-14-9, and 8A-5-35. The properties to the south of Concord-Hambden Rd. and subject to the proposed rezoning include Permanent parcel Numbers 8A-5A-5, 8A-5A-4, 8A-5A-3, 8A-5A-2, 8A-5A-6, 8A-5A-7. Mrs. Luhta seconded. Vote: 3 ayes.

(See Transcript of Proceedings pages 30-36, attached to minutes' page 41.)

- C. FIRE DEPT. PROMOTIONS: PTFE/EMT BASIC RICHARD SHEPPARD TO PTFE/PARAMEDIC, EFFECTIVE 2-2-10; PTFE/EMT BASIC RICHARD PALMISANO TO PT PROBATIONARY FF/PARAMEDIC EFFECTIVE 1-26-10; PTFE/EMT BASIC JOSEPH VALLANI TO PTFE/PARAMEDIC EFFECTIVE 2-23-10.

Mr. Malchesky moved to promote Part-Time Firefighter/EMT Basic Richard Sheppard to Part-Time Firefighter/Paramedic effective 2-2-10. Mrs. Luhta seconded. Vote: 3 ayes.

Mr. Malchesky moved to promote Part-Time Firefighter/EMT Basic Richard Palmisano to Part-Time Probationary Firefighter/Paramedic effective 1-26-10. Mrs. Luhta seconded. Vote: 3 ayes.

Mr. Malchesky moved to promote Part-Time Firefighter/EMT Basic Joseph Vallani to Part-Time Firefighter/Paramedic effective 2-23-10. Mrs. Luhta seconded. Vote: 3 ayes.

- D. FIRE DEPT. PROMOTION: DEPUTY FIRE CHIEF TERRIACO FROM PROBATIONARY TO PERMANENT STATUS, EFFECTIVE 2-16-10. Mrs. Luhta moved to promote Deputy Fire Chief Ron Terriaco from probationary to permanent status effective 2-16-10. Mr. Malchesky seconded. Vote: 3 ayes.

- E. ADMINISTRATION PROMOTION: ACCOUNTING ASSISTANT CINDY SADLER FROM PROBATIONARY TO PERMANENT STATUS, EFFECTIVE 2-16-10. Mr. Malchesky moved to promote Accounting Assistant Cindy Sadler from probationary to permanent status effective 2-16-10. Mrs. Luhta seconded. Vote: 3 ayes.

- F. SERVICE DEPT. PURCHASE: TRUCK DEMOLITION BOX FROM JUDCO, COST \$15,395.75. Mrs. Luhta moved to approve purchase of truck demolition box for the Service Dept. from Judco, Inc., PO Box 358, Elyria, OH, for \$15,395.75. Mr. Malchesky seconded. Vote: 3 ayes.

- G. SERVICE DEPT. PURCHASE: GUARD RAIL SUPPLIES FROM FIRELANDS SUPPLY CO., COST \$5,402.60. Mr. Malchesky moved to approve purchase of guard rail supplies for the Service Dept. from Firelands Supply Co., 21 S. Norwalk Rd., PO Box 828, Norwalk, OH, for \$5,402.60. Mrs. Luhta seconded. Vote: 3 ayes.

- H. SERVICE DEPT. PURCHASE: PLOW TRUCK ON STATE BID FROM LAKE TRUCK, COST \$70,774.00. Mr. Malchesky moved to approve purchase of plow truck on State Bid for the Service Dept. from Lake Truck Sales & Service, 431 Richmond St., Painesville, OH, for \$70,774.00. Mrs. Luhta seconded. Vote: 3 ayes.

- I. RESOLUTION 2010-04 / SUPPLEMENTAL APPROPRIATIONS. Mrs. Luhta moved to accept the Fiscal Officer's list of Supplemental Appropriations set forth in the following Resolution:

RESOLUTION 2010-4
Township Annual Appropriation Resolution
Revised Code Section 5705.38

Transfer \$30,000.00 from 2192-330-599 (OSM) to 2192-330-599-2 (Road Salt).

Increase (Service Dept. Capital Projects) 4903-760-740 by \$15,500.00.

Increase (Sewer Project) 4901-760-790 by \$100,000.00.

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Mr. Malchesky seconded.

Roll Call Vote: Mrs. Luhta – yes; Mr. Galloway – yes; Mr. Malchesky – yes.

ADD TO AGENDA:

J. AUTHORIZE ADMINISTRATOR TO SIGN SOURCING OFFICE AGREEMENT TO JOIN THE CONSORTIUM. Mr. Malchesky moved to authorize Administrator Jack J. Nettis, Jr., to sign the Sourcing Office Agreement to join the consortium on Concord Township's behalf. Mrs. Luhta seconded. Vote: 3 ayes.

(See Transcript of Proceedings pages 40-42, attached to minutes' page 41.)

K. EXECUTIVE SESSION AT 3-3-10 OFFICE HOURS:

Mrs. Luhta moved to adjourn to Executive Session to discuss personnel discipline. Mr. Malchesky seconded.

Roll Call Vote: Mr. Malchesky – yes; Mrs. Luhta – yes; Mr. Galloway – yes.

Mrs. Luhta moved to close Executive Session. Mr. Malchesky seconded. Vote: 3 ayes.

Mr. Malchesky moved to adjourn to Executive Session to discuss personnel benefits & contract benefits. Mrs. Luhta seconded.

Roll Call Vote: Mrs. Luhta – yes; Mr. Galloway – yes; Mr. Malchesky – yes; Mr. Lucas – yes.

Mrs. Luhta moved to close Executive Session. Mrs. Malchesky seconded. Vote: 3 ayes.

FUTURE MEETINGS & ANNOUNCEMENTS:

Fri. 3-5 7:30 AM SPECIAL MEETING / Conference Room
Tues. 3-9 6:30 PM OFFICERS' MEETING / Fire Station #1
Wed. 3-10 7:00 PM BOARD OF ZONING APPEALS / Town Hall
COMMUNITY DAYS / Conference Room
Wed. 3-17 6:00 PM CHARDON TWP. ANNUAL ROAD MAINTENANCE MEETING /
Chardon Twp. Town Hall
6:30 PM TRUSTEES' OFFICE HOURS CANCELLED
7:30 PM TRUSTEES' MEETING / TOWN HALL

Meeting adjourned.

Trustees approved and signed the following checks:

Version 14.1
3:12:57 pm 04/14/2010 PAYMENT REGISTER Page: 1
CONCORD TOWNSHIP, LAKE COUNTY Date: 04/14/2010
Accounting/Payroll
From 02/18/2010 to 03/03/2010

Warrant Number	Type	Date	Vendor/Payee	Amount	Status
24491	VW	02/24/2010	ALEXANDER HAMILTON INSTITUTE INC.	\$149.76	C
24492	VW	02/24/2010	AMERICAN AGIP CO INC	1,732.58	C
24493	VW	02/24/2010	BLACKMORE'S SECURITY INC.	11.34	C
24494	VW	02/24/2010	COBRA SOURCE INC	654.50	C
24495	VW	02/24/2010	CONCORD ROAD EQUIPMENT MFG INC	249.81	C
24496	VW	02/24/2010	E-FLEX GROUP	241.20	C
24497	VW	02/24/2010	GLEDHILL ROAD MACHINERY	290.73	C
24498	VW	02/24/2010	HARRINGTON INDUSTRIAL LAUNDRY	54.66	C
24499	VW	02/24/2010	KLAIS & COMPANY, INC.	1,339.40	C
24500	VW	02/24/2010	KWIK KLEEN	62.50	C
24501	VW	02/24/2010	MELINDA A MELTON, INC.	426.50	C
24502	VW	02/25/2010	FIFTH THIRD BANK	93,041.92	C
24503	VW	02/25/2010	FORT DEARBORN LIFE INSURANCE COMPANY	4,461.41	C
24504	VW	02/25/2010	NORTH AMERICAN SALT CO	26,094.82	C
24505	VW	02/25/2010	STAPLES CREDIT PLAN	861.56	C
24506	VW	02/25/2010	SUMMERS RUBBER COMPANY	552.49	C
24507	VW	02/25/2010	WASTE MANAGEMENT OF OHIO INC	4,328.59	C
24508	VW	02/25/2010	AMY L. DAWSON	194.00	C
24509	VW	03/02/2010	ADP INC	1,562.62	C
24510	VW	03/02/2010	ACTIVE PLUMBING SUPPLY CO	53.40	C
24511	VW	03/02/2010	AUTO ZONE INC.	80.49	C
24512	VW	03/02/2010	CAPP'S TAVERN & EATERY	57.03	C
24513	VW	03/02/2010	CORNERSTONE IT, INC	187.50	C
24514	VW	03/02/2010	NORTH AMERICAN SALT CO	26,813.08	C

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Version 14.1
3:12:57 pm 04/14/2010
PAYMENT REGISTER
CONCORD TOWNSHIP, LAKE COUNTY
Accounting/Payroll
Date: 04/14/2010
From 02/18/2010 to 03/03/2010

Warrant Number	Type	Date	Vendor/Payee	Amount	Status
24515	VW	03/02/2010	PAINESVILLE AREA CHAMBER OF COMMERCE	80.00	C
24516	VW	03/02/2010	SIEVERS SECURITY INC	135.00	C
24517	VW	03/02/2010	JACK NETTIS	89.55	C
24518	VW	03/02/2010	CHARLES MATHESON	200.00	C
24519	VW	03/02/2010	CAROLYN KOROLY	58.00	C
24520	VW	03/02/2010	CONNIE C. OWEN	40.00	O
24521	VW	03/02/2010	ERIC R WOLCOTT	10.60	V
24522	VW	03/02/2010	JOYCE STARCHER	145.00	C
24523	VW	03/02/2010	MARK LINTALA	63.34	C
24524	VW	03/02/2010	MICHAEL LEWIS	50.00	C
24525	VW	03/02/2010	NINA GUIDET-GAINES	58.00	C
24526	VW	03/02/2010	PAULA LIBERATORE	50.00	C
24527	VW	03/02/2010	TOM TODD	75.00	C
24528	VW	03/02/2010	CRILE ROAD HARDWARE	94.85	C
24529	VW	03/02/2010	THE NEWS HERALD	677.77	C
24530	VW	03/02/2010	WILES & RICHARDS	115.00	C
24531	VW	03/02/2010	MATT SENYES	75.00	C
24532	VW	03/02/2010	TOM BACON	100.00	C
24533	VW	03/02/2010	CONCORD PAYROLL	11,881.85	C
24534	VW	03/02/2010	CONCORD PAYROLL	94,654.14	C
24535	VW	03/02/2010	OHIO PUBLIC EMPLOYEES DEFERRED COMP PROG	3,205.00	C
24536	VW	03/02/2010	OPERS	5,552.39	C
24537	VW	03/02/2010	OHIO POLICE & FIRE PENSION FUND	3,848.14	C
24538	VW	03/02/2010	OPERS	7,773.35	C
24539	VW	03/02/2010	OHIO POLICE & FIRE PENSION FUND	9,235.54	C
24540	VW	03/03/2010	AIRGAS GREAT LAKES	397.72	C
24541	VW	03/03/2010	CHAGRIN VALLEY AUTO PARTS (NAPA PVL)	1,031.58	C
24542	VW	03/03/2010	CLASSIC FORD	67.38	C
24543	VW	03/03/2010	CRILE ROAD HARDWARE	73.90	C
24544	VW	03/03/2010	CRILE ROAD HARDWARE	93.37	C
24545	VW	03/03/2010	HARRINGTON INDUSTRIAL LAUNDRY	1,104.83	C
24546	VW	03/03/2010	JEN'S CLEANING SERVICE	648.00	C
24547	VW	03/03/2010	CORNERSTONE IT, INC	1,353.75	C
24548	VW	03/03/2010	JOUGHIN & COMPANY HARDWARE	159.58	C
24549	VW	03/03/2010	KIMBALL MIDWEST	459.33	V
24550	VW	03/03/2010	LAKE BLUE, INC	35.00	C
24551	VW	03/03/2010	LAKE TRUCK SALES & SERVICE INC	3,639.92	C
24552	VW	03/03/2010	PREMIER TRUCK PARTS INC	1,595.00	C
24553	VW	03/03/2010	AT&T	928.34	C
24554	VW	03/03/2010	AT&T LONG DISTANCE	9.15	C
24555	VW	03/03/2010	AQUA OHIO INC	53.53	C
24556	VW	03/03/2010	CITY OF PAINESVILLE, UTILITIES OFFICE	312.78	C
24557	VW	03/03/2010	THE ILLUMINATING COMPANY	2,707.11	C
24558	VW	03/03/2010	THE ILLUMINATING COMPANY	9,792.74	C
24559	VW	03/03/2010	VERIZON WIRELESS	667.18	C
24560	VW	03/03/2010	JANET HLAVAC	5.00	C
24561	VW	03/03/2010	KIMBALL MIDWEST	454.74	C

Subtotal: 326,889.41

Adjustments: 0.00

Total Amount Pending for Accounting: 0.00

Total Amount Pending for Payroll: 0.00

Total: 326,889.41

TRANSCRIPT OF PROCEEDINGS: Public Hearing #1 – Proposed Residential Conservation Development (R-2 RCD District); Public Hearing #2 – Proposed Town Hall Corridor Zoning Map Amendments; Correspondence – Trustees; Dept. Report – Administration Dept.; Audience; New Business: Item B – Decision on Public Hearing #2; Item J – Authorize Administrator to Sign Sourcing Office Agreement to Join the Consortium.

RECORD OF PROCEEDINGS
Concord Township Board of Trustees

0041

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

March 3, 2010

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Original Transcript of Proceedings on file in Town Hall.

Christopher A. Galloway, Chairman

Amy L. Dawson, Fiscal Officer

